

## Application for teacher exchange



All fields marked with (\*) must be filled in.

|                                                                                                     |                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Application details</b> <a href="#">Open all sub groups</a> <a href="#">Close all sub groups</a> |                                                                                                                                                                                                                                                                                  |
| Type of application                                                                                 | <input type="radio"/> Incomings <input checked="" type="radio"/> Outgoings *                                                                                                                                                                                                     |
| Type of person                                                                                      | <input type="radio"/> Students/Trainees <input checked="" type="radio"/> Teachers/Staff *                                                                                                                                                                                        |
| Exchange program                                                                                    | Erasmus STA (Health) *                                                                                                                                                                                                                                                           |
| Academic year                                                                                       | 2021/2022 *                                                                                                                                                                                                                                                                      |
| <b>Personal details</b>                                                                             |                                                                                                                                                                                                                                                                                  |
| Last name                                                                                           | <input type="text"/> *                                                                                                                                                                                                                                                           |
| First name                                                                                          | <input type="text"/> *                                                                                                                                                                                                                                                           |
| Gender                                                                                              | <input type="radio"/> Male <input type="radio"/> Female *                                                                                                                                                                                                                        |
| Date of birth                                                                                       | <input type="text"/> *                                                                                                                                                                                                                                                           |
| Country of birth                                                                                    | <-- Please select --> *                                                                                                                                                                                                                                                          |
| Nationality                                                                                         | <-- Please select --> *                                                                                                                                                                                                                                                          |
| E-mail address                                                                                      | <input type="text"/> * ?                                                                                                                                                                                                                                                         |
| Confirm e-mail                                                                                      | <input type="text"/> *                                                                                                                                                                                                                                                           |
| <b>Contact person in case of emergency</b>                                                          |                                                                                                                                                                                                                                                                                  |
| Contact person's last name                                                                          | <input type="text"/> *                                                                                                                                                                                                                                                           |
| Contact person's first name                                                                         | <input type="text"/> *                                                                                                                                                                                                                                                           |
| Relationship                                                                                        | <input type="text"/> *                                                                                                                                                                                                                                                           |
| Contact person's telephone number                                                                   | <input type="text"/> *                                                                                                                                                                                                                                                           |
| Contact person's e-mail address                                                                     | <input type="text"/> *                                                                                                                                                                                                                                                           |
| <b>Data concerning current teaching position</b>                                                    |                                                                                                                                                                                                                                                                                  |
| Home country                                                                                        | Romania                                                                                                                                                                                                                                                                          |
| Home institution                                                                                    | TARGU02 - UNIVERSITATEA DE MEDICINĂ, FARMACIE *                                                                                                                                                                                                                                  |
| Faculty                                                                                             | <-- No choice -->                                                                                                                                                                                                                                                                |
| Study field                                                                                         | <-- No choice -->                                                                                                                                                                                                                                                                |
| Teaching position                                                                                   | <input type="radio"/> Assistant <input type="radio"/> Lecturer <input type="radio"/> Associate professor <input type="radio"/> Professor *                                                                                                                                       |
| Seniority of teacher                                                                                | <-- Please select --> *                                                                                                                                                                                                                                                          |
| <b>Foreign language skills</b>                                                                      |                                                                                                                                                                                                                                                                                  |
| Foreign language 1                                                                                  | <-- Please select --> *                                                                                                                                                                                                                                                          |
| Foreign language 1 level                                                                            | <input type="radio"/> A1: Basic user 1<br><input type="radio"/> A2: Basic user 2<br><input type="radio"/> B1: Independent user 1<br><input type="radio"/> B2: Independent user 1<br><input type="radio"/> C1: Proficient user 1<br><input type="radio"/> C2: Proficient user 2 * |
| Foreign language 2                                                                                  | <-- No choice -->                                                                                                                                                                                                                                                                |
| Foreign language 2 level                                                                            | <input type="radio"/> A1: Basic user 1<br><input type="radio"/> A2: Basic user 2<br><input type="radio"/> B1: Independent user 1<br><input type="radio"/> B2: Independent user 1<br><input type="radio"/> C1: Proficient user 1<br><input type="radio"/> C2: Proficient user 2   |
| Foreign language 3                                                                                  | <-- No choice -->                                                                                                                                                                                                                                                                |
| Foreign language 3 level                                                                            | <input type="radio"/> A1: Basic user 1<br><input type="radio"/> A2: Basic user 2<br><input type="radio"/> B1: Independent user 1<br><input type="radio"/> B2: Independent user 1<br><input type="radio"/> C1: Proficient user 1<br><input type="radio"/> C2: Proficient user 2   |

După ce a fost accesat *link*-ul pentru programul de mobilități, se va deschide o fereastră nouă unde trebuie completate toate câmpurile marcate cu \*.

**Date personale.**

**Datele de contact ale persoanei care va fi contactată în caz de urgență.**

**Date referitoare la funcția didactică actuală.**

**Abilități de comunicare în limbi de circulație internațională.**

**Data concerning planned stay**

Country of host instituion (1. choice) <-- Please select --> \*

Host institution (1. choice) <-- Please select --> \*

*Recommendation – please fill more than one host institution!*


Country of host instituion (2. choice) <-- No choice -->

Host institution (2. choice) <-- No choice -->

Country of host instituion (3. choice) <-- No choice -->

Host institution (3. choice) <-- No choice -->

\* I hereby give consent for my personal data included in the application to be processed in accordance with Regulation (EC) No 45/2001 and Regulation (EU) 679/2016 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data, with the subsequent corrigendum. Such data shall be processed solely in connection with the implementation and follow-up of the agreement by the sending institution, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation (Court of Auditors or European Antifraud Office (OLAF))

Cancel application  Send application

**Se completează datele corespunzătoare universităților unde se dorește să se efectueze mobilitatea.**

**Alegeți trei opțiuni!**

**Data concerning planned stay**

Country of host instituion (1. choice) <-- Please select --> \*

Host institution (1. choice) <-- Please select --> \*

*fill more than one host institution!*

Country of host instituion (2. choice) <-- No choice -->

Host institution (2. choice) <-- No choice -->

Country of host instituion (3. choice) <-- No choice -->

Host institution (3. choice) <-- No choice -->

\* I hereby give consent for my personal data included

**Se alege țara, apoi universitatea la care există acorduri de parteneriat.**

**Se vor alege trei astfel de universități.**

**Data concerning planned stay**

Country of host instituion (1. choice) France \*

Host institution (1. choice) <-- Please select --> \*


Country of host instituion (2. choice) <-- No choice -->

Host institution (2. choice) <-- No choice -->

Country of host instituion (3. choice) <-- No choice -->

Host institution (3. choice) <-- No choice -->

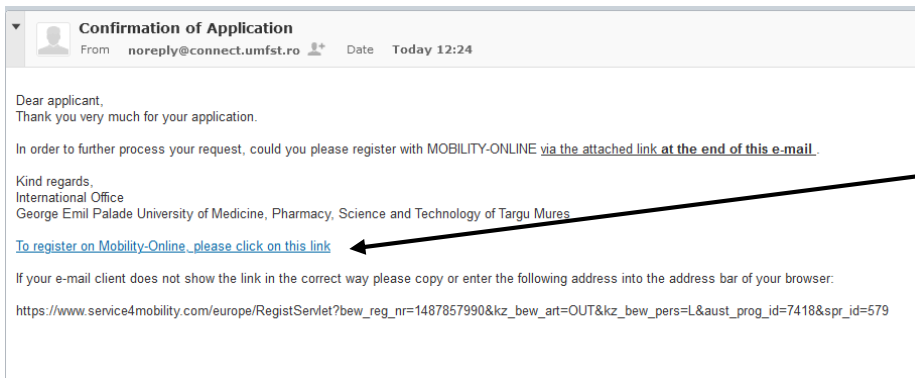
\* I hereby give consent for my personal data included in the application to be processed in accordance with Regulation (EC) No 45/2001 and Regulation (EU) 679/2016 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data, with the subsequent corrigendum. Such data shall be processed solely in connection with the implementation and follow-up of the agreement by the sending institution, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation (Court of Auditors or European Antifraud Office (OLAF))

Cancel application  Send application

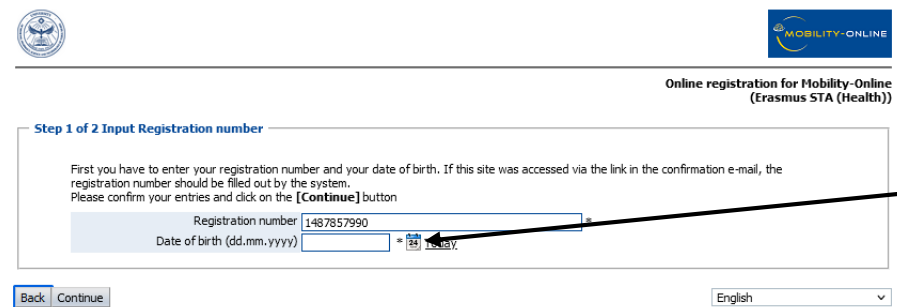
**Se va bifa căsuța în care se confirmă acordul pentru prelucrarea datelor cu caracter personal.**

**La final, după o ultimă verificare se va activa butonul "Send application".**

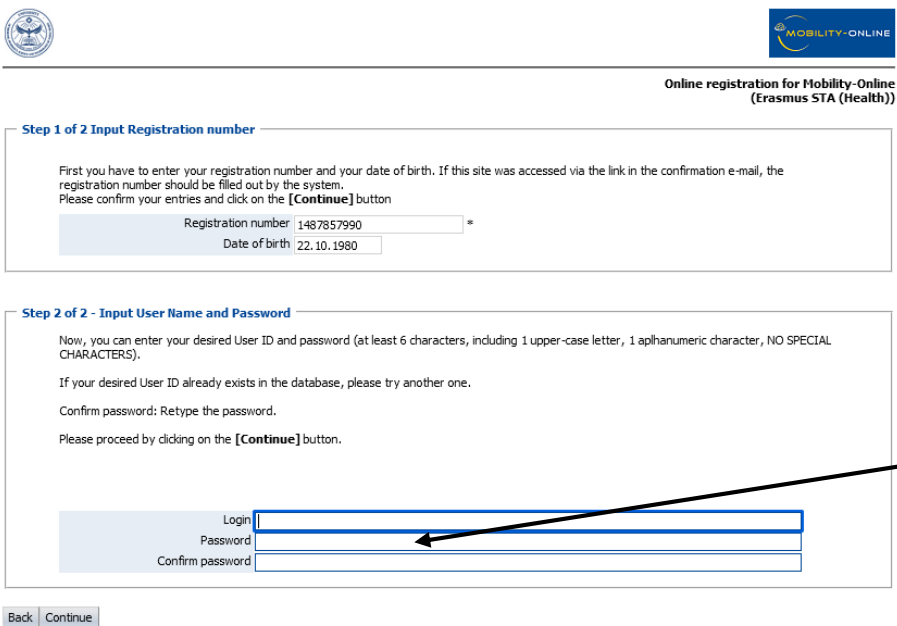
**După acest pas, va fi generat un e-mail în care veți primi un link pentru a continua completarea aplicației.**



**Se accesează linkul din e-mail.**



**Se completează data nașterii (care trebuie să fie identică cu cea din aplicația anterioară).**



**Se vor completa datele de acces în aplicație (login și password)**

**LA INTRODUCEREA PAROLEI TREBUIE SĂ AVEȚI ÎN VEDERE URMĂTOARELE:**

- cel puțin 6 caractere
- inclusiv 1 literă mare
- 1 caracter alfanumeric,

**și SĂ NU CONȚINĂ CARACTERE SPECIALE**

**MOBILITY-ONLINE**

**Online registration for Mobility-Online  
(Erasmus STA (Health))**

**Step 1 of 2 Input Registration number**

First you have to enter your registration number and your date of birth. If this site was accessed via the link in the confirmation e-mail, the registration number should be filled out by the system.  
Please confirm your entries and click on the **[Continue]** button

Registration number 1487857990  
Date of birth 22.10.1980


**Step 2 of 2 - Input User Name and Password**

Now, you can enter your desired User ID and password (at least 6 characters, including 1 upper-case letter, 1 alphanumeric character, NO SPECIAL CHARACTERS).  
If your desired User ID already exists in the database, please try another one.  
Confirm password: Retype the password.  
Please proceed by clicking on the **[Continue]** button.

Login TEST15  
Password  
Confirm password

**Registration successful**

Your registration was successful.  
By clicking on the **[Login Mobility-Online]** button you will be forwarded to Mobility-Online. There you have the possibility to edit your application data again, to manage your personal data, download and print documents.  
Registered users will receive a confirmation e-mail to the e-mail address specified during registration.  
The e-mail contains the link to Mobility-Online for future login.

 **Action successful!**

[Close window](#) [Login to Mobility-Online](#)

Dacă totul este corect completat, va apărea fereastra "Action successful" și în acest moment se poate accesa aplicația.

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

**Application workflow**

|                  |                                                     |                                         |                              |
|------------------|-----------------------------------------------------|-----------------------------------------|------------------------------|
| Last name        | test11                                              | Study field                             | Medicine                     |
| First name       | testname1                                           | Country of host institution (1. choice) | France                       |
| Date of birth    | 22.10.1980                                          | Host institution (1. choice)            | ANGERS01 - ANGERS UNIVERSITY |
| Home country     | Romania                                             | Stay from                               | 01.09.2021                   |
| Home institution | TARGU02 - UNIVERSITATEA DE MEDICINĂ, FARMACIE, Ș... | Stay to                                 | 31.05.2022                   |

| Necessary steps                                                                                                                                                                                                                                                  | Done                                | Done on    | Done by                 | Direct access via following link              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|-----------------------------------------------|
| <b>Before the mobility</b>                                                                                                                                                                                                                                       |                                     |            |                         |                                               |
| Online application                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> | 22.10.2021 |                         | <a href="#">Display/Change application</a>    |
| Confirmation e-mail of online application                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                               |
| Online registration                                                                                                                                                                                                                                              | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                               |
| Personal master data completed                                                                                                                                                                                                                                   | <input type="checkbox"/>            |            |                         | <a href="#">Complete personal master data</a> |
| Score sheet for the selection of faculty members for Erasmus STA completed                                                                                                                                                                                       | <input type="checkbox"/>            |            |                         |                                               |
| Cover Letter uploaded                                                                                                                                                                                                                                            | <input type="checkbox"/>            |            |                         |                                               |
| Europass CV uploaded                                                                                                                                                                                                                                             | <input type="checkbox"/>            |            |                         |                                               |
| Confirmation of submission                                                                                                                                                                                                                                       | <input type="checkbox"/>            |            |                         |                                               |
| Application form printed                                                                                                                                                                                                                                         | <input type="checkbox"/>            |            |                         |                                               |
| Signed Application form uploaded                                                                                                                                                                                                                                 | <input type="checkbox"/>            |            |                         |                                               |
| After having uploaded the Signed Application Form, your application documents will be formally checked by the International Office.<br>The score sheet will be reviewed by the Commission members.<br>You will be notified once these steps have been completed. |                                     |            |                         |                                               |
| Application documents complete                                                                                                                                                                                                                                   | <input type="checkbox"/>            |            |                         |                                               |

**Toate câmpurile care sunt completate corect vor avea căsuțele bifate în culoarea verde.**

**Datele care urmează a fi completate vor fi accesate cu butonul din partea dreaptă.**

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

MOBILITY ONLINE

Personal details

Back Update

First name testname1

Gender  Male  Female  No entry  Other

Date of birth 22.10.1980

E-mail address calin.avram@umfst.ro

Nationality Romania

Second nationality <-- Please select -->

Communication language English

Permanent address details

Street

Country <-- Please select -->

Post code

City

Telephone number

Current address details

Copy permanent address

Street

Country <-- Please select -->

Post code

City

Telephone number

Back Update

*Se vor completa câmpurile cu datele legate de rezidența permanentă (strada, țara, orașul, codul poștal și numărul de telefon).*

*Dacă datele sunt identice și pentru rezidența curentă, se va activa butonul care va copia informațiile.*

*La final se apasă butonul UPDATE pentru actualizarea datelor.*

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

MOBILITY ONLINE

Application workflow

Last name test11 Study field Medicine

First name testname1 Country of host institution (1. choice) France

Date of birth 22.10.1980 Host institution (1. choice) ANGERS01 - ANGERS UNIVERSITY

Home country Romania Stay from 01.09.2021

Home institution TARGU02 - UNIVERSITATEA DE MEDICINĂ, FARMACIE, Ș... Stay to 31.05.2022

| Necessary steps                                                                                                                                                                                                                                            | Done                                | Done on    | Done by                 | Direct access via following link |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|----------------------------------|
| <b>Before the mobility</b> 4 / 11                                                                                                                                                                                                                          |                                     |            |                         |                                  |
| Online application                                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> | 22.10.2021 |                         | Display/Change application       |
| Confirmation e-mail of online application                                                                                                                                                                                                                  | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                  |
| Online registration                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                  |
| Personal master data completed                                                                                                                                                                                                                             | <input checked="" type="checkbox"/> | 25.10.2021 | testname1 test11        | Complete personal master data    |
| Score sheet for the selection of faculty members for Erasmus STA completed                                                                                                                                                                                 | <input type="checkbox"/>            |            |                         | Complete score sheet             |
| Cover Letter uploaded                                                                                                                                                                                                                                      | <input type="checkbox"/>            |            |                         |                                  |
| Europass CV uploaded                                                                                                                                                                                                                                       | <input type="checkbox"/>            |            |                         |                                  |
| Confirmation of submission                                                                                                                                                                                                                                 | <input type="checkbox"/>            |            |                         |                                  |
| Application form printed                                                                                                                                                                                                                                   | <input type="checkbox"/>            |            |                         |                                  |
| Signed Application form uploaded                                                                                                                                                                                                                           | <input type="checkbox"/>            |            |                         |                                  |
| After having uploaded the Signed Application Form, your application documents will be formally checked by the International Office. The score sheet will be reviewed by the Commission members. You will be notified once these steps have been completed. |                                     |            |                         |                                  |
| Application documents complete                                                                                                                                                                                                                             | <input type="checkbox"/>            |            |                         |                                  |

*Următoarea etapă este completarea fișei de autoevaluare "score sheet".*

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

Score Sheet for selection of faculty members (1,2,3,4) (testname1 test11 - Erasmus STA (Health))

Back Update

Please FIRST insert your points in every section and upload the respective evidences only AT THE END

Please fill in "0" if there is no item in the respective section.  
When it is applicable, use comma for decimal points in the respective section.  
Please consider the items for the period of time specified for this competition.

I Eligibility criteria:  
- University employee with an employment contract  
- Knowledge of a foreign language at intermediate / advanced level

II. Selection criteria - in descending order of score

Observations:  
a) POSDRU, ERASMUS, CEEPUS, other mobility grants are not scored.  
b) For ISI-rated journals, if for the last reporting year the impact factors have not yet been published, the data published by Clarivate Analytics (former ISI Thomson) for the previous year are taken into account.  
c) Only grants awarded during the reporting period are considered, not those in progress.

I hereby declare that my statements and evidence presented in the application are in accordance with reality. Otherwise, I will bear the consequences provided by law regarding false statements.

Please DO NOT FORGET to first insert your points in every section and upload the respective evidences only AT THE END

Result = 3 pts. / 9 pts.

Textbooks or handbooks published in nationally CNCS acknowledged publishing houses/international publishing houses as author, publisher or coordinator.

**Vă rugam să citiți cu atenție indicațiile din partea de sus a acestei pagini.**

**Se vor introduce prima dată toate punctajele urmând ca numai la final să se încarce și documentele doveditoare. Pentru fiecare poziție din această pagină se va încărca doar un singur fișier care conține toate dovezile punctate la categoria respectivă.**

**PERIOADA DE RAPORTARE ESTE 2020-2021**

Score Sheet for selection of faculty members (1,2,3,4) (testname1 test11 - Erasmus STA (Health))

Back Update

Result = 3 pts. / 9 pts.

Textbooks or handbooks published in nationally CNCS acknowledged publishing houses/international publishing houses as author, publisher or coordinator.

Please upload book cover, back cover page containing the name of the publishing house, the year of publication and the page with the CIP box (for those published in Romania).

Upload evidence

Result = 1 pt. / 3 pts.

Chapters in textbooks or handbooks or collective volumes published in nationally CNCS acknowledged publishing houses/international publishing houses (max. one chapter/book)

Please upload the book cover, the back cover page containing the name of the publishing house and the year of publication and the page with the CIP box (for those published in Romania), page containing the title of the chapter and authors.

Upload evidence

Result = (1+3 \* IF) pts.

Articles published in extensively ISI-rated journals with IF; main author (= impact factor)

The first page of the article and, where appropriate, other pages of the journal so that the following may be identified: article title, authors, journal name, year, volume.

- 1. Se va completa punctajul pentru toate cărțile publicate în edituri internaționale /naționale ca autor, editor sau coordonator în perioada de raportare.**
- 2. Se va completa punctajul pentru toate capitolele publicate în edituri naționale / internaționale în perioada de raportare – MAXIMUM UN CAPITOL DINTR-O CARTE.**
- 3. Se va completa punctajul total pentru articolele Web of Science / Clarivate Analytics cu Factor de Impact publicate ca autor principal**

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

Score Sheet for selection of faculty members (1,2,3,4) (testname1 test11 - Erasmus STA (Health))

Back Update

Articles published in extenso in ISI-rated journals with IF, co-author (IF= impact factor)

Result =  $(1 + 3 \times \text{IF}(n))$  pts.  
(n = total no. of authors)

0

The first page of the article and, where appropriate, other pages of the journal so that the following may be identified: article title, authors, journal name, year, volume, number of the first page of the article.  
In the case of in press articles the DOI is to be identified in the attached evidence.

Upload evidence

Articles published in extenso in BDI indexed journals - main author

Result = 1 pt.

0

The first page of the article and, where appropriate, other pages of the journal so that the following may be identified: article title, authors, journal name, year, volume, number of the first page of the article.  
In the case of in press articles the DOI is to be identified in the attached evidence.

Upload evidence

Articles published in extenso in BDI indexed journals - co-author

Result =  $1/n$  pt.  
(n= total no. of authors)

0

4. Se va completa punctajul total pentru articolele Web of Science / Clarivate Analytics cu Factor de Impact publicate ca și co-autor.
5. Se va completa punctajul total pentru articolele publicate in extenso in BDI ca autor principal.
6. Se va completa punctajul total pentru articolele publicate in extenso in BDI ca și co-autor.

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

Score Sheet for selection of faculty members (1,2,3,4) (testname1 test11 - Erasmus STA (Health))

Back Update

Abstracts published in volumes with ISSN/ISBN as main author

Result = 0.2 pt.

0

The first page of the journal or of the volume, showing the name of the event, the place and the period of the event, the abstract page.

Upload evidence

International grant/project awarded through competition during the reporting period - project manager/member

Result = 6 pts. / 2 pts.

0

The first page of the contract, the page with signatures and the page with the staff involved.

Upload evidence

National grant/project awarded through competition during the reporting period - project manager/member

Result = 4 pts./1 pt.

0

The first page of the contract, the page with signatures and the page with the staff involved.

Upload evidence

International grants (including privately funded grants) awarded through competition during

Result = 2 pt.

0

7. Se va completa punctajul pentru rezumatele publicate în volume cu ISSN/ISBN ca autor principal.
8. Se va completa punctajul pentru proiectele internaționale câștigate în competiții în care sunteți director de proiect sau membru.
9. Se va completa punctajul pentru proiectele naționale câștigate în competiții în care sunteți director de proiect sau membru.

**10. Se va completa punctajul pentru granturile interne câștigate prin competiții în care sunteți director de proiect.**

**11. Se va completa punctajul pentru numărul de cadre didactice incoming prin programul Erasmus+ de care ați fost responsabil.**

**LA FINAL SE VOR ÎNCARCA DOVEZILE PENTRU CRITERIILE PUNCTATE  
(Pentru fiecare criteriu se va încărca un singur fișier care conține toate dovezile punctate la categoria respectivă)**

**După o ultimă verificare se apasă butonul UPDATE.**

**Dacă totul a decurs normal și nu au apărut erori va apărea mesajul "Action successful", după care trebuie apăsat butonul "Back".**

**Se trece la următorul pas, încărcarea scrisorii de intenție "Cover letter".**

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

**Application workflow**

Last name: test11, First name: testname1, Date of birth: 22.10.1980, Home country: Romania, Home institution: TARGU02 - UNIVERSITATEA DE MEDICINĂ, F...  
 Study field: Medicine, Country of host institution: France, Host institution: ANGERS01 - ANGERS UNIVERSITY, Stay from: 01.09.2021, Stay to: 31.05.2022

| Necessary steps                                                            | Done                                | Done on    | Done by                 | Direct access via following link |
|----------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|----------------------------------|
| Online application                                                         | <input checked="" type="checkbox"/> | 22.10.2021 |                         | Display/Change application       |
| Confirmation e-mail of online application                                  | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                  |
| Online registration                                                        | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                  |
| Personal master data completed                                             | <input checked="" type="checkbox"/> | 25.10.2021 | testname1 test11        | Complete personal master data    |
| Score sheet for the selection of faculty members for Erasmus STA completed | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | Complete score sheet             |
| Cover Letter uploaded                                                      | <input type="checkbox"/>            |            |                         | Upload letter                    |
| Europass CV uploaded                                                       | <input type="checkbox"/>            |            |                         |                                  |
| Confirmation of submission                                                 | <input type="checkbox"/>            |            |                         |                                  |
| Application form printed                                                   | <input type="checkbox"/>            |            |                         |                                  |
| Signed Application form uploaded                                           | <input type="checkbox"/>            |            |                         |                                  |

Application documents complete

After having uploaded the Signed Application Form, your application documents will be formally checked by the International Office. The score sheet will be reviewed by the Commission members. You will be notified once these steps have been completed.

Back Update

Upload name: Cover Letter

Owner: test11, testname1

File:

Back Update

La câmpul *File* se va încărca fișierul corespunzător după care se va apăsa butonul **Update**.

**Se trece la următorul pas, încărcarea CV-ului în format Europass.**

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

**Application workflow**

Last name: test11, First name: testname1, Date of birth: 22.10.1980, Home country: Romania, Home institution: TARGU02 - UNIVERSITATEA DE MEDICINĂ, F...  
 Study field: Medicine, Country of host institution: France, Host institution: ANGERS01 - ANGERS UNIVERSITY, Stay from: 01.09.2021, Stay to: 31.05.2022

| Necessary steps                                                            | Done                                | Done on    | Done by                 | Direct access via following link |
|----------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|----------------------------------|
| Online application                                                         | <input checked="" type="checkbox"/> | 22.10.2021 |                         | Display/Change application       |
| Confirmation e-mail of online application                                  | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                  |
| Online registration                                                        | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                  |
| Personal master data completed                                             | <input checked="" type="checkbox"/> | 25.10.2021 | testname1 test11        | Complete personal master data    |
| Score sheet for the selection of faculty members for Erasmus STA completed | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | Complete score sheet             |
| Cover Letter uploaded                                                      | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | Upload letter                    |
| Europass CV uploaded                                                       | <input type="checkbox"/>            |            |                         | Upload CV                        |
| Confirmation of submission                                                 | <input type="checkbox"/>            |            |                         |                                  |
| Application form printed                                                   | <input type="checkbox"/>            |            |                         |                                  |
| Signed Application form uploaded                                           | <input type="checkbox"/>            |            |                         |                                  |

Application documents complete

After having uploaded the Signed Application Form, your application documents will be formally checked by the International Office. The score sheet will be reviewed by the Commission members. You will be notified once these steps have been completed.

Back Update

Upload name: CV

Owner: test11, testname1

File:

Back Update

La câmpul *File* se va încărca fișierul corespunzător, după care se va apăsa butonul **Update**.

**În această etapă se va confirma înscrierea și încărcarea materialelor doveditoare accesând butonul "Confirm".**

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

**Application workflow**

Last name: test11, Study field: Medicine  
 First name: testname1, Country of host institution (1. choice): France  
 Date of birth: 22.10.1980, Host institution (1. choice): ANGERS01 - ANGERS UNIVERSITY  
 Home country: Romania, Stay from: 01.09.2021  
 Home institution: TARGU02 - UNIVERSITATEA DE MEDICINĂ, F..., Stay to: 31.05.2022

| Necessary steps                                                            | Done                                | Done on    | Done by                 | Direct access via following link              |
|----------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|-----------------------------------------------|
| Online application                                                         | <input checked="" type="checkbox"/> | 22.10.2021 |                         | <a href="#">Display/Change application</a>    |
| Confirmation e-mail of online application                                  | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                               |
| Online registration                                                        | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                               |
| Personal master data completed                                             | <input checked="" type="checkbox"/> | 25.10.2021 | testname1 test11        | <a href="#">Complete personal master data</a> |
| Score sheet for the selection of faculty members for Erasmus STA completed | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Complete score sheet</a>          |
| Cover Letter uploaded                                                      | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Upload letter</a>                 |
| Europass CV uploaded                                                       | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Upload CV</a>                     |
| Confirmation of submission                                                 | <input type="checkbox"/>            |            |                         | <a href="#">Confirm</a>                       |
| Application form printed                                                   | <input type="checkbox"/>            |            |                         |                                               |
| Signed Application form uploaded                                           | <input type="checkbox"/>            |            |                         |                                               |

After having uploaded the **Signed Application Form**, your application documents will be formally checked by the International Office.  
 The score sheet will be reviewed by the Commission members.  
**You will be notified once these steps have been completed.**

**Applications outgoing**

Back Update

**Data used in the flows**

I hereby confirm I submit the application

Back Update

**Pentru a putea activa butonul de confirmare prima dată trebuie apăsat butonul "UPDATE". Se bifează confirmarea trimiterii aplicației și, la final, se apasă din nou butonul "UPDATE".**

**Pentru a reveni la pagina principală, se apasă butonul "Back".**

**În cadrul acestei etape se va genera aplicația pe care d-voastră ați depus-o prin platformă. Se va accesa butonul "Print Application form" și se va genera un document pdf cu datele care au fost introduse în aplicație, document care se va verifica și, la final, se va semna de către aplicant.**

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Targu Mures

**Application workflow**

Last name: test11, Study field: Medicine  
 First name: testname1, Country of host institution (1. choice): France  
 Date of birth: 22.10.1980, Host institution (1. choice): ANGERS01 - ANGERS UNIVERSITY  
 Home country: Romania, Stay from: 01.09.2021  
 Home institution: TARGU02 - UNIVERSITATEA DE MEDICINĂ, F..., Stay to: 31.05.2022

| Necessary steps                                                            | Done                                | Done on    | Done by                 | Direct access via following link              |
|----------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|-----------------------------------------------|
| Confirmation e-mail of online application                                  | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                               |
| Online registration                                                        | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                               |
| Personal master data completed                                             | <input checked="" type="checkbox"/> | 25.10.2021 | testname1 test11        | <a href="#">Complete personal master data</a> |
| Score sheet for the selection of faculty members for Erasmus STA completed | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Complete score sheet</a>          |
| Cover Letter uploaded                                                      | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Upload letter</a>                 |
| Europass CV uploaded                                                       | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Upload CV</a>                     |
| Confirmation of submission                                                 | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Confirm</a>                       |
| Application form printed                                                   | <input type="checkbox"/>            |            |                         | <a href="#">Print Application form</a>        |
| Signed Application form uploaded                                           | <input type="checkbox"/>            |            |                         |                                               |

After having uploaded the **Signed Application Form**, your application documents will be formally checked by the International Office.  
 The score sheet will be reviewed by the Commission members.  
**You will be notified once these steps have been completed.**

**După semnarea documentului, acesta se va încărca pe platformă prin activarea butonului "Upload signed Application form".**

| Necessary steps                                                            | Done                                | Done on    | Done by                 | Direct access via following link               |
|----------------------------------------------------------------------------|-------------------------------------|------------|-------------------------|------------------------------------------------|
| Confirmation e-mail of online application                                  | <input checked="" type="checkbox"/> | 22.10.2021 | Automatically generated |                                                |
| Online registration                                                        | <input checked="" type="checkbox"/> | 22.10.2021 |                         |                                                |
| Personal master data completed                                             | <input checked="" type="checkbox"/> | 25.10.2021 | testname1 test11        | <a href="#">Complete personal master data</a>  |
| Score sheet for the selection of faculty members for Erasmus STA completed | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Complete score sheet</a>           |
| Cover Letter uploaded                                                      | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Upload letter</a>                  |
| Europass CV uploaded                                                       | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Upload CV</a>                      |
| Confirmation of submission                                                 | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Confirm</a>                        |
| Application form printed                                                   | <input checked="" type="checkbox"/> | 26.10.2021 | testname1 test11        | <a href="#">Print Application form</a>         |
| <input type="checkbox"/> Signed Application form uploaded                  | <input type="checkbox"/>            |            |                         | <a href="#">Upload signed Application form</a> |

After having uploaded the Signed Application Form, your application documents will be formally checked by the International Office. The score sheet will be reviewed by the Commission members. You will be notified once these steps have been completed.

Application documents complete

Back Update

Upload name: Application form signed by applicant

Owner: test11, testname1

File: Please enter the File

Back Update

La câmpul **File** se va încărca fișierul corespunzător, după care se va apăsa butonul **Update**.

Pentru a reveni la pagina principală, se accesează butonul **BACK**.

În acest moment, aplicația dvs. este încărcată în platformă în vederea evaluării. După finalizarea evaluărilor, candidații selectați vor primi instrucțiuni pentru pașii care trebuie urmați în continuare.