

Reference documents:

Ministry Ordinance no. 4479/ 1997

Regulation on the organisation and operation of the student hostels

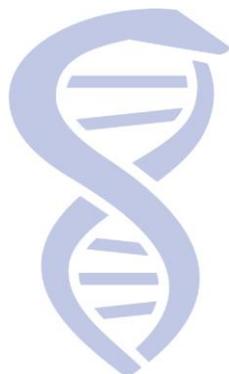
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Verified: Administration Board
Approved: The Senate of the University

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Chapter I. General provisions

Art. 1. The student hostels are units in the administration and use of the University of Medicine and Pharmacy of Tîrgu Mureş, which provide living and study conditions for students.

Art. 2. The hostels are subordinated and coordinated by leadership of the UMPH.

Art. 3. The activities in the hostels are is organised and conducted in accordance with these Regulations.

Art. 4. Each student hostel has an employee scheme according to the organisational chart approved by the leadership of the UMPH, which consists of an administrator, caretaker, security personnel and janitors.

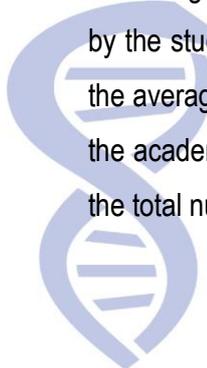
Art. 5. For a better collaboration, between the students, on the one hand, and the administration of the hostels and the leadership of the UMPH, the students living in the hostels will elect the "Hostel committee of the students", which will necessarily include someone responsible for the hostel and the floor.

Art. 6. Nonprofit activities can be organised by students in the hostels within the provisions of the regulations of the Students' Leagues, Associations, Organisations, without affecting the students' accommodation.

Art. 7. The use of the accommodation areas is forbidden for other purposes, such as commercial or other purposes that are not related to the educational process.

Chapter II. Organisation of activities in the hostels

Art. 8. The distribution of the accommodation places for each faculty and college (awarded according to percentage) will be done depending on the ratio between the number of requests submitted by the students and the number of existing places of accommodation, the criterion of distribution being the average of the entrance examination, for first year students, and the average of the first semester of the academic year 2006/ 2007, for year 2-6 students. The thus calculated percentage will be applied to the total number of accommodation places, calculated according to health standards.



Art. 9. The hostels can accommodate students and families of students attending full time public education programmes, who reside outside Tîrgu Mureş, as well as international students who benefit from a Romanian scholarship.

The following students have priority: orphaned Romanian students or those from orphanages or placement homes, students with very good academic results, students to whom the provisions of Article 8, Law 42/ 1990, republished, can be applied, and students who themselves are or whose parents are “Revolutionaries of the Romanian Revolution of December 1989” or “Martyr Heroes”.

Depending on the number of vacancies, the hostels can accommodate young members of the teaching staff or doctoral students with a scholarship, who do not have another accommodation.

During the academic year, accommodating other people than those mentioned above is forbidden in the student hostels.

Art. 10. During the summer holidays, student hostels can operate as a hotel accommodation being made at negotiated rates so as to cover at least the actual cost of one place of accommodation.

Art. 11. The University shall constitute the accommodation the accommodation board made up of:

- general chancellor – president,
- administrative manager – member,
- chief administrative officer – member,
- administrators of the hostels – members,
- representatives of student leagues – members.

Art. 12. The accommodation board is responsible for the organisation of the students’ accommodation in the hostels. For this reason, measures will be taken regarding the submission and recording of the requests, the distribution of the existing places (on faculties, year of study, married couples, singles, boys, girls), the issuing of the accommodation cards, the concluding of the contracts.

Art. 13. Distribution of student into rooms will be made by the accommodation board. The lists will be posted at the Social service office and at every student hostel. The accommodation card will be issued by the Social service office, being taken over personally and directly by each student based on their identity card. An annual renting contract will be signed by each student, between UMPH on one side and the student on the other. The contract will include the duties and the rights of the two parties, acknowledging and complying with the present Regulations.

Art. 14. The duration of accommodation is of one academic year, except for the summer holiday, based on the academic calendar. Fees will include the following components:

- the rent, set by the Decision of the Romanian Government, no. 310, 30.03.2007,

- staff costs
- maintenance costs.

Art. 15. The students with debts to the University will not be accommodated until they prove the payment of the debts. They will be accommodated depending on vacancies.

Art. 16. Access of the students to the room will be granted subsequent to the issuing of the accommodation card, the payment of the accommodation fee, the signing of the contract and vacation of the accommodation.

Art. 17. Students who attend a private university or who reside in Țirgu Mureș cannot be accommodated in the student hostels.

Students on tuition fees can be accommodated in the student hostels depending on the available vacancies, and only after all the requests of the students who come under the provisions of the present Regulations have been dealt with.

Chapter III. Rights and obligations of the students accommodated in the student hostels

Art. 18. The students accommodated in the student hostels have the following rights:

- a. to live in the room they have been assigned, under the contract between the UMPH and the students;
- b. to be given, based on a minutes, beddings which they are to use for the purpose for which they were intended. Any damage caused in the hygienic rooms will be paid for by the inhabitants of that room;
- c. to use the time allotted to studying or to other activities as they wish, without disturbing other students in the hostel;
- d. to address to the person responsible of the hostel or floor, or to the administrator of the hostel in case of conflicts with the other inhabitants of the hostel;
- e. to notice the accommodation board or the administrator for any disorder which affects living in the hostel;
- f. to notice, including the police, in case there are violations of the civilised behaviour norms on the grounds of the University (all the measures will be taken to inform the Chancellor general first);

- g. to welcome guests until 12 p.m., after which the hostel will be closed, access being granted based on an identity card or accommodation card.

Art. 19. The obligations of the students accommodated in student hostels:

- a. the obligation to know and obey to these Regulations;
- b. the vacating of the rented place, on the expiration of the contract. The students will do their own liquidation, handing over all the goods given at the beginning of the academic year, together with a well-kept room;
- c. the registering in the identity card of the change of residence according to Law no. 105/ 1966, amended through Governmental Decree 97/ 2005, in a period of 15 days from being accommodated in the hostel. Otherwise the student will be eligible to paying a fine of 75 to 150 RONs.
- d. the students accommodated in the hostels have the obligation to facilitate the inspection of the rooms by the administrator of the hostel and the control bodies in order to observe the state of the rooms and their maintenance. There has to be a key to the rooms at the security office for exceptional cases;
- e. students who facilitate or conceal the fictitious accommodation of students or other people will lose the right to live in the student hostels, they will be sanctioned along with the other students from that room;
- f. the students are to have a decent mode of dress and behaviour;
- g. the students are not allowed to change their room or hostel without informing the Social service office;
- h. the students must not destroy the goods with which the room is equipped or goods in the common rooms, cause financial prejudices to the hostel: otherwise the student will have to pay for the destroyed goods or replace them;
- i. the students are to keep the rooms tidy, as well as the surrounding areas, it is forbidden to throw litter, cigarette ends or destroy the green area. Drying the laundry outside the hostel is also forbidden;
- j. trade and commercial activities are forbidden;
- k. it is forbidden to cook in the rooms;
- l. the students must pay the fee by the end of each month, otherwise they will be charged penalties of 2% for each day. For a delay longer than 2 months the students risk expulsion from the hostel;
- m. before being given the accommodation card, the student has to pay the registration fee;

- n. bed linens are to be changed, according to sanitary norms, twice a month. The administration of the hostel offers laundry services in exchange for a fee to be paid on changing the linens;
- o. announcements or ads are to be posted only on the notice boards in the entrance halls of the hostels;
- p. the breeding of pets is strictly forbidden;
- q. placing objects in the hostel which are under the administration of another hostel is prohibited;
- r. it is prohibited to alter the electrical wiring in the rooms or to use improvised wiring which would affect the functioning of the wiring system;
- s. according to the norms of fire hazards, it is strictly forbidden to use high electricity consumption devices (heaters, refrigerators, electric cookers or washing machines). The users will become responsible for the breaking of this rule.
- t. international students who benefit from a Romanian scholarship have the same rights and obligations as the other students.

Chapter IV. Sanctions

Art. 20. Penalties and sanctions will be applied for the violations of the present Regulations depending on the seriousness of the transgression. If violation consist of damage or destruction of the goods in the hostel, before the sanction is applied, the cost of the damage will be recovered. The following sanctions can be applied:

- a. a written warning;
- b. expulsion from the hostel for 6 months;
- c. expulsion from the hostel for one year;
- d. the loss of the right to be accommodated in the hostel throughout the whole undergraduate period.

Art. 21. Sanctions can be applied within 5 days from the time of violation and are signed by the General chancellor of the UMPH.

Art. 22. The decision of sanction will be taken in the presence of the student, within 5 days from the time of the registration of the sanction proposal, but within no more than 15 days and it will be enforced within 10 days.

Art. 23. One copy of the sanction decision, after it has become final, will be added to the student's file at the Deanship of the Faculty.

Art. 24. The decision can be litigated within a period of 5 days. The claims will be resolved within 10 days of referral. The solutions given after the appeals are final.

Chapter V. Final provisions

Art. 25. At the beginning of each academic year, the Bureau of the Senate, based on the suggestions of the Accommodation board will decide upon the destination of the student hostels.

Art. 26. The security of the hostels is ensured by the civilian staff employed as Law no. 33/2003 provides for, supported by campus police.

Art. 27. Employees of the UMPH who are involved in or have responsibilities for the accommodation of students will be held liable and will face material or penal penalties if they favour fictitious lodgers or accommodate people with no right to be accommodated in the student hostels.

Art. 28. The present Regulations has been developed in compliance with the provisions of the Education Act 1/ 2011, with the necessary additions, adapted to the realities and specificity of the University and will be enforced starting September 18 2013.

