

Reference documents:

- *Education Act No. 1/ 2011*
- *Government decision no. 4033/ 2011*
- *Ministry Ordinance no. 3271/ 2012*
- *The Charter of the University of Medicine and Pharmacy of Tîrgu Mureș*

REGULATIONS OF THE GRADUATION EXAMINATION

Code: UMFTGM-REG-18
Edition 04

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Verified: The Administrative Board
Approved: The Senate of the University

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<i>Date of withdrawal:</i>	



Chapter 1. General Provisions

Article 1

(1) The graduation examination concludes the undergraduate studies at the University of Medicine and Pharmacy of Tîrgu Mureș and it tests the professional skills of the students.

(2) The examination methods (oral, written, practical examination) are decided on by the Senate.

Article 2

(1) The graduation examination is held in two sessions, in September and, if applicable, in February each year, according to the annual calendar established by the management of the University and posted at the deans' offices at least 4 months prior to the date of the examination.

(2) In exceptional and well-documented cases, the Administrative Board may approve an extended period of examination according to the same methodology described in this Regulation.

(3) The examination boards are established according to the different study programmes/ specialisations by the rector's decision, proposed by the Faculty Councils and approved by the Senate of the University.

(4) The Faculty Council coordinates the organisation of the graduation exam.

(5) The examination board consists of: specialists for the written test, the board for review and resolution of complaints, the board for practical examinations, and the board for the defence and presentation of the graduation theses.

(6) The written examinations are supervised by an invigilation board appointed by the management of the faculty. The list of the members shall be made public by posting it on the website of the faculty.

(7) The examination boards shall consist of a chairperson, members, and a secretary. The chairperson of the board is the dean of the faculty or, in their absence, one of the Council members delegated by the Council, who must have the academic rank of professor or associate professor.

(8) The members of the examination board must be holders of a doctoral degree and have the academic rank of lecturer, associate professor, or professor. Members of the invigilation board may be of any academic rank.

(9) The secretary of the examination board is only responsible for the administration of documents.

(10) The deliberations regarding the results of the graduation examination are not public.

(11) Board members for the review and resolution of complaints cannot be in any relationship (spouses, relationships by marriage, relatives to the third degree) with one another or any of the candidates.

Article 3

(1) Student participation at the graduation examination is conditioned by the promotion of all the examinations of the six years at the Faculty of Medicine and Dentistry, 5 years at the Faculty of Pharmacy, 4 years for the specialisations of nursing and midwifery, and 3 years for: dental laboratory technology, pharmacy assistance, physiotherapy, kinesiology and rehabilitation, nutrition and dietetics, physical education.

(2) On registration for the graduation examination, candidates must present a certificate of proficiency in a foreign language (English, French, German) which may be issued by the university or another national or international specialised institution recognised by the university.

(3) Registration for the graduation examination is conducted at the deans' offices, throughout the registration period previously announced.

(4) Graduates of former generations may register for the examination organised for the current generation.

Article 4

(1) The graduation examination includes the following tests:

- a) a written test assessing theoretical knowledge;
- b) practical examination – depending on the specificity of each specialisation;
- c) the oral presentation and defence of the graduation thesis.

(2) The written test assessing theoretical knowledge consists of a national component and, where appropriate, a specific one. The national component will be a written test from the topics and bibliography announced by the Organising committee, composed of specialists appointed by the managements of the accredited universities of medicine and pharmacy. The practical examination will assess the practical abilities and skills specific to each specialisation. The oral presentation and defence of the graduation thesis consists of the assessment of the thesis presented by the candidate, in accordance with the provisions of the Appendices to this Regulation.

(3) The mark of the graduation examination is the arithmetic mean of the mean marks obtained in the three tests: written, practical (where applicable), and defence of the graduation thesis.

(4) The average of a test as the arithmetic average of the marks of the examination board, as well as the graduation examination average is calculated to two decimals without rounding.

(5) The lowest pass mark for any of the three tests is 5.00 (five), the lowest mark for promoting the graduation examination is 6.00 (six).

Article 5

(1) Failure to pass a test of the graduation examination allows the candidate to take part in the other tests. The failed one can be retaken in a later session with the recognition of the mark(s) from the previous session.

(2) Obtaining a lower average than 6.00 (six) involves retaking all three tests of the graduation examination in a subsequent session.

(3) Retaking a failed test or the whole graduation examination can be done no more than three times within 5 years after graduation.

(4) Retaking a test or the whole graduation examination is subject to registration and payment of fees established by the management of the university.

Article 6

(1) The general conduct and behaviour rules for the participation in examinations, under the Regulation of academic and professional activities of the university are also valid for the graduation examination and are completed with the provisions of this Regulation.

(2) In case the conduct and behaviour rules are violated during the graduation examination, the provisions of the Regulation of academic and professional activities shall be applied.

Article 7

(1) Diplomas to graduates who have passed the graduation examination shall be issued within 12 months after promotion.

(2) Before the issuing of the diploma, graduates who have passed the graduation examination can be given a certificate of graduation upon request.

(3) Graduates who have not passed the graduation examination can be given, upon request, a certificate of higher education.

Article 8

The rector, with the approval of the Senate, may annul a graduation certificate or diploma if proven that it has been obtained by fraudulent means.

Chapter 2. The written test of the graduation examination

Article 9

(1) The written examination consists of a multiple choice type test with questions from the bibliography.

(2) For medicine, dentistry and pharmacy:

a) the written test will have 40 topics and at least 80% of it will cover topics for the residency examination of that particular year with the accompanying bibliography.

b) the written examination topics and bibliography will be posted at the deans' offices and on the website of the university within a month of the publication of the topics and bibliography for the residency examination of that particular year.

c) For the English specialisations the bibliography for the written test will be chosen from the literature used as background material during the years of



study. The topics and the bibliography shall be published on the website of the university at least six months prior to the examination.

(3) For nursing, midwifery, dental laboratory technology, pharmacy assistance, balneotherapy, kinesiology and rehabilitation, nutrition and dietetics, and physical education:

- a) the written examination topics will include major subjects, according to the specificity of each specialisation
- b) the written examination topics and bibliography will be posted at the deans' offices and on the website of the university at least four months before the graduation examination.

Article 10

(1) The examination board of the written test consists of academic staff, specialists in the fields of examination topics and includes a chairperson and a number of members corresponding to the fields of specialty included in the graduation examination.

(2) The database from which the questions will be chosen is developed by specialists of the written examination board, approved by the council of each faculty, with at least 2 months before the graduation examination. To the questions chosen from the database ad hoc questions developed before the test can be added.

(3) The test booklets are made no more than 24 hours prior to the written test and kept under secret conditions.

Article 11

(1) For medicine, dentistry and pharmacy:

- a) The board of specialists draw up a written test in two/ four variants, which contains 120 questions of the published syllabus;
- b) Each question has 5 multiple choice answers;
- c) Of all the questions, 20% have one single correct answer and are marked with an asterisk (*);
- d) The other questions may have two, three or four correct answers out of the five choices.

(2) For dental laboratory technology, pharmacy assistance, balneotherapy, kinesiology and rehabilitation, nutrition and dietetics, and physical education, the board shall draw up a written test in two to four variants, which contains 100 questions of the syllabus.

Article 12

(1) In preparation for the written test examination for medicine, dentistry, and pharmacy students can consult the database for the residency examination, as well as the questions used in previous years.

(2) The questions included in the test may be both from the database made available to students and first sight questions.

Article 13

(1) The distribution of the student into rooms shall be posted at the deans' offices 3 days before the date of the written test.

(2) Students must be present in the room at least 30 minutes before the scheduled time of the examination.

(3) Students must carry their valid identity card/ passport.

(4) Entering the examination room with mobile phones or other devices for listening, recording, transmission, and any other sources of information, written or electronic, is strictly forbidden. Failure to comply with these requirements entails exclusion from the examination.

(5) Students may request a blank answer sheet in the event of incorrect completion. In this case filling in all the required details as well as marking the correct answers have to be done before the time allotted to the examination expires.

Article 14

(1) The written tests are invigilated by the invigilation boards approved by the faculty councils at least one month prior to the date of the examination.

(2) Each invigilation board is made up of at least 3 members of the academic staff: a chairperson, one or more members, and a secretary (the number of invigilators is determined by the number of students in the room).

(3) The chairperson is responsible for the proper conduct of the written test in the room that was assigned to them, in accordance with the provisions of this Regulation. The chairperson shall:

- verify the identity of the candidates entering the room;
- distribute the candidates in the room, present the instructions for filling the grids;
- notify the students about the location of the graduation examination board where students can file complaints, if any;
- supervise the written test, including supervision from a disciplinary point of view;
- decide the replacement or cancellation of any wrongly completed answer sheets;
- collect the answer sheets;
- hand the answer sheets to the graduation examination board to be assessed;
- sign the documents relating to these tasks.

(4) The members of the invigilation board supervise the written test in the room to which they are assigned, and perform any task that is assigned to them by the chairperson of the invigilation board, in accordance with this Regulation.

(5) Secretaries of the invigilation boards ensure the administrative tasks: checking examination rooms, reception and delivery of required materials from the deans' offices (lists of students, blank answer sheets, any necessary supplies), posting the answer sheets containing the correct answers, posting the results of the written test, as well as any other task assigned by the chairperson, in accordance with this Regulation.

Article 15

(1) The subjects for the written test are delivered to the examination rooms by the delegates assigned by the management of the faculty.

(2) The duration of the written test is 3 hours from moment the last candidate has been handed the test booklet.

(3) After the allotted time expires, the students hand in the answer sheets and sign the necessary documents.

Article 16

Within 30 minutes of the completion of the written test in all rooms, the graduation examination board posts the correct answers for student self-assessment.

Article 17

(1) The results of the test shall be posted at the deans' offices and on the website of the university within 48 hours after the examination.

(2) Any complaint regarding the test results shall be submitted in writing at the office of the graduation examination board, no later than 24 hours from the posting of the results and resolves within 48 hours of the closing date of submission of complaints.

(3) Complaints are resolved by the board for review and resolution of complaints.

Article 18

(1) The practical examination, in case the specialisation implies one, shall be in accordance with the methodology set out for each specialisation, drawn up by the faculty councils.

(2) No complaints regarding the results of the practical examination can be filed.

Chapter 3. The preparation and public defence of the graduation thesis

Article 19

(1) Graduation theses can be supervised by members of the teaching staff of the University of Medicine and Pharmacy, holders of a doctoral degree, assistant professors, lecturers, associate professors or professors. Theses can also be supervised by associated teaching staff, holders of a doctoral degree. Members of the teaching staff who do not meet the above conditions can be supervisors of a graduation thesis under the direction of a teacher who meets the above conditions.

(2) Graduation theses can be supervised by teaching staff or researchers from other universities or institutions which have such agreements with the University.

(3) The maximum number of theses that one supervisor can direct is 5 per year.

Article 20

(1) The topics of the graduation theses are established by each department/ clinic and posted at the beginning of each academic year at their headquarters.

(2) Students can suggest topics for the graduation theses.

(3) The deans' offices shall be notified about the title of the graduation thesis, based on the form provided in Appendix 1 of this Regulation at least 4 months before the graduation examination.

(4) A student may change the topic and/ or the supervisor of a thesis after informing the initial supervisor.

(5) The sale of theses is strictly prohibited with the aim of counterfeiting the authorship by the purchaser. The supervisor and the student are jointly responsible for the originality of the thesis. Violation of this provision leads to invalidating the graduation examination for the student and the disciplinary liability of the supervisor.

(6) Supervisors of graduation theses will state that the paper has not been used as graduation thesis in a previous session under a different name or title (Appendix 6).

Article 21

(1) The graduation thesis shall comply with the recommendations of scientific writing (structure, editing, bibliography) provided in Appendix 2 of this Regulation.

(2) The theses can be written in Romanian, Hungarian, or English. The public defence will be in Romanian. Should the thesis have been written in Hungarian or English, a 7-10 page summary in Romanian containing the original part of the work will be added on its submission.

Article 22

(1) Presentation and defence of the graduation thesis is subject to the agreement of the scientific supervisor.

(2) The dissertation thesis shall be submitted to the deans' offices at least 20 days prior to the written examination or another date set by the management of the faculty.

(3) Graduation theses shall be submitted in hard copy as well as portable document format (.pdf).

(4) A thesis can be defended only if, on the date of the examination, the form of assessment of the graduation thesis by the scientific supervisor (see Appendix 3) has been completed and submitted to the secretary of the respective board.

Article 23

(1) The presentation of the thesis will be a public oral exposure, based on the material created by the graduate in presentation software, and it must include the most important aspects of the work.

(2) The maximum time allotted for presentations is 8 minutes.

(3) The electronic presentation shall be submitted to the secretary of the board to

which the graduate is assigned at least 24 hours before the defence.

Article 24

(1) Assessment of graduation theses is done by a board of three members of the teaching staff (one chairperson and two members) and a secretary. The secretary does not have the right to mark the presentation.

(2) The members of the assessment board with marking rights can be members of the teaching staff of the university (lecturers, associate professors and professors), holders of a doctoral degree.

(3) It is recommended that the scientific supervisor be present during the defence of the thesis.

Article 25

(1) The chairperson of the assessment board conducts the defence of the graduation thesis, the discussions around it, marks the presentations and the theses, prepares the register and is responsible for ensuring compliance with the provisions of this Regulation.

(2) The members of the assessment board may ask questions, give marks, and perform any other tasks set by the chairman.

(3) The secretary of the board ensures the administrative part of the process: checking exam rooms, collecting the graduation theses from the deans' offices, collecting the assessment forms from the supervisors, collecting from and returning to the deans' offices the assessment forms completed by the board members, collecting and checking the students' presentation materials, handing in the theses at the library of the university after the defence, as well as other tasks set by the chairperson.

Article 26

(1) The number of assessment boards is determined by the number of graduation theses.

(2) The structure and number of boards shall be approved by a decision of the faculty council, at least 2 months before the graduation examination.

(3) Each board shall be organised according to related fields, including at least one specialist from each field.

(4) Distribution of graduation theses for the boards is done by providing a balance between the number of theses distributed to each board.

(5) Both the structure of the boards and the distribution of the students into the rooms are made public by posting them at the deans' offices at least 3 days before the date of the defence.

Article 27

(1) The assessment board may examine, by specific means, the originality of the content of the theses to be defended.

(2) The assessment of the thesis is done individually by the chairperson and members of the board, based on the assessment form provided in Appendix 4 of this Regulation.

(3) Each member of the board shall mark the theses from 1 to 10 (integer or fractional numbers).

(4) If one of the members of the assessment board is the scientific supervisor of an assessed thesis, the supervisor's mark will be the arithmetic mean of the marks given by the other members.

(5) The final mark of the defence is the arithmetic mean of the four individual marks: the mark of the scientific supervisor, (the assessment form provided in Appendix 3), the mark of the chairperson and the marks of the two members of the board (the assessment forms prepared in accordance with the sample in Appendix 4). The marks given to each student by each member of the board as well as the final mean of the defence will be recorded in a register prepared by the secretary (Appendix 5) and signed by each member of the board.

(6) No complaints regarding the results of the defence can be filed.

(7) Each faculty/ specialisation may impose specific criteria related to the assessment of the graduation theses.

Chapter 4. The organisation of the graduation exam for graduates of other universities

Article 28

(1) For accredited specialisations, the University of Medicine and Pharmacy of Tîrgu Mureș may, under the law, organise a graduation examination for exam for graduates of other universities in the existence of an institutional request in this regard.

(2) The examination shall be conducted in full compliance with the provisions of this Regulation, including the examination topics and bibliography.

(3) The written examination will be held simultaneously with graduates of similar specialisation of the University of Medicine and Pharmacy of Tîrgu Mureș, based on the same topics.

(4) The University of Medicine and Pharmacy of Tîrgu Mureș will conclude cooperation agreements with universities/ faculties which have requested the examination of their graduates at the University of Medicine and Pharmacy of Tîrgu Mureș. These agreements will specify all the technical aspects of the examinations, without violating this Regulation.

Chapter 5. Final provisions

Article 29

(1) The regulations of the graduation examination come into force on the approval by the senate of the University of Medicine and Pharmacy of Tîrgu Mureș and are applicable starting with the 2015 generation of graduates.

(2) The regulations of the graduation examination may be amended by the Decision of the senate of the University of Medicine and Pharmacy of Tîrgu Mureș.

(3) The faculty councils may provide details specific to their faculties regarding the practical examination or the editing/ defence of the graduation dissertation.

The Senate of the University of Medicine and Pharmacy of Tîrgu-Mureș approved this Regulation on October 21, 2015, the date of entry into force.

Appendices

List of appendices:

1. *APPENDIX 1: UMFTGM-REG-18-F01-Ed.04 Form for the title of the graduation thesis*
2. *APPENDIX 2: Guidelines for editing the graduation thesis*
3. *APPENDIX 3: UMFTGM-REG-18-F02-Ed.04 Assessment of the graduation thesis by the scientific supervisor*
4. *APPENDIX 4: UMFTGM-REG-18-F03-Ed.04 Assessment of the graduation thesis by the examination board*
5. *APPENDIX 5: UMFTGM-REG-18-F04-Ed.04 Register of the marks of the assessors*
6. *APPENDIX 6: UMFTGM-REG-18-F05-Ed.04 The statement of the supervisor regarding the originality of the topic*



Appendix 1: UMFTGM-REG-18-F01-Ed.04

FACULTY _____

SPECIALISATION _____

FORM FOR THE TITLE OF THE GRADUATION THESIS

Surname and name of the student

Title of the graduation thesis

Field of the graduation thesis _____

Scientific supervisor(s) (surname and name)

Department _____

Language of the graduation thesis _____

Date,

Student,

Scientific supervisor

Signature

Signature

Dean,
(academic title, surname and name)

Signature/ stamp



Appendix 2: UMFTGM-REG-18-F02-Ed.04

GUIDELINES REGARDING THE EDITING OF THE GRADUATION THESIS

1. General principles

Dissertations may be bibliographic, experimental, and clinical studies. Topics covering experimental and clinical studies are encouraged.

The title must clearly reflect the content of the dissertation.

Exclusively bibliographic dissertations are to be structured in chapters corresponding to the main issues addressed in the study of the topic and must necessarily include an introductory chapter and end with conclusions and bibliography.

2. The structure of an experimental dissertation or a dissertation regarding a clinical study

THE GENERAL PART

Objective: To clearly reflect the current state of knowledge in the field

- general documentation;
- systematic and logical debate of the main scientific results published in the field, with the necessity of highlighting the recently published papers/ results;
- the structuring of the dissertation into chapters depends on the topic;
- consulting and quoting references from the country and abroad (articles, treaties) is compulsory. The bibliography published in the last 10 years must cover at least 2/ 3 of the whole bibliography;
- copying extensive passages from the works consulted is strictly forbidden under penalty of plagiarism.

THE SPECIAL PART – THE PERSONAL CONTRIBUTION

The special part of a graduation dissertation has the character of an original article and follows the structure below:

Introduction:

- it states the reason of the student for choosing the topic;
- it states the aim of the dissertation and the hypothesis.

Material and method

- this section must provide accurate data in order to reproduce and verify the study/ experiment (subjects, sample preparation technique, the origin of specimens, description of the working environment, data collection protocol, data analysis technique, the software used, description of equipment and its use).

Results

- this section must contain only objective presentation of the results;
- no discussions regarding the results are included;
- original figures and tables containing data from the results can be included. The data included in the tables are not repeated in the text. Tables show the list of numbers/ text in columns; figures are the visual presentation of the results and illustrate concepts/ methods (graphics, images, charts, etc.). All figures must be accompanied by a legend.

Discussions

- this section must include the interpretation of the results;
- state if the hypothesis was confirmed or not by the study;
- if the hypothesis is refuted, can the results support an alternative hypothesis? What could the interpretation be?
- are the results consistent with other studies in the literature? Sources of error in the data?
- the implications of the study in the field;
- suggestions for the improvement of the study or for future studies;
- tables/ figures comparing the results of the study with those in the literature may be included.

Conclusions

- the conclusions must relate solely to the topic of the study. Quotes from literature or other references are not to be included.

Bibliography

- references are cited in the text and the numbering of the titles is done in the order of the citations;
- an index can be quoted several times throughout the thesis;
- bibliographical indices can be cited in the **Introduction**, **Material and method** (only as a reference to methods already described) and **Discussion** (arguments for criticism and comparison) sections;
- bibliographical indices are not included in the **title**, in the **Results** section (in case they are approached in another section than **Discussion**) and **Conclusions**.

Guidelines for text editing

- theses in the field of medicine, dentistry and pharmacy will not exceed 50 pages (of which the general part will cover no more than 10 pages) and 20-30 pages for theses in the fields of nursing, midwifery, dental laboratory technology, pharmacy assistance, balneotherapy, kinesiology and rehabilitation, nutrition and dietetics, physical education. Page numbering will be on the bottom right;

- page format A4;
- only one page of each sheet will be printed on;
- page margins: right, top, bottom: 2.5 cm, left: 3.5 cm;
- font face: Times New Roman or Arial;
- font size: titles: 14 pt, subtitles and text: 12 pt;
- diacritics will be used;
- line spacing: 1.5; line spacing in tables: 1;
- indentation: maximum 1.5 cm;
- text alignment: justified;
- the *Table of contents* will be placed at the beginning of the thesis;
- the numbering of chapters and subchapters will be on list level (example: 1; 1.1; 1.1.1);
- each chapter will begin on a new page;
- figures will be numbered (Arabic numbers) and will have a title (under the figure); they will be numbered in the order they occur in the text within each chapter (example: Figure 2.3 will refer to figure 3 in chapter 2);
- tables will be numbered (Arabic numbers) and will have a title (above the table); they will be numbered in the order they occur in the text within each chapter (example: Table 2.3 will refer to table 2 in chapter 3);
- the bibliographic index will be inserted into the text between square brackets, example: [1, 2] after the information is stated;
- for each citation no more than three authors will be mentioned, for the other authors the *et al* abbreviation will be used (see example below). For journal titles, abbreviations shall be in accordance with Index Medicus, U.S. National Library of Medicine. If a journal is not cited in Index Medicus, its full name will be written;
- the ***Bibliography*** section will be edited according to the following guidelines (font face, order of citations, punctuation):
 - articles: the name of the authors, the title of the article, the name of the journal, year of publication, volume, the number of the first and the last page (example: Chung DR, Zang WS, Kim SB et al – *Treatment of hepatitis B virus associated glomerulonephritis with recombinant human alpha-interferon*, Am J Nephrol, 1997, 17: 112-117);
 - books: the name of the authors, the title of the book, the name of the publisher, place, the year, the number of the first and the last page (example: Popovici I, Lupuleasa D – *Tehnologie farmaceutică*, Ed. Polirom, Iași, 2001, 152-155).

Note: If parts of the graduation thesis have been published or presented in scientific events, the thesis will include as an appendix a copy of the abstract or scientific articles from the original documents (journal, book of abstracts).

Appendix 3: UMFTGM-REG-18-F03-Ed.04

FACULTY _____

SPECIALISATION _____

ASSESSMENT OF THE GRADUATION THESIS BY THE SCIENTIFIC SUPERVISOR
GRADUATION SESSION _____

Assessment of the graduation thesis entitled

.....
.....

Name of the student

.....

- | | | | | | | |
|----|---|--------------------------|--------------------------|--------------------------|--------------------------|--|
| 1. | Topical interest: | High | Moderate | Low | | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 2. | Assimilation of concepts by the student: | Very good | Good | Satisfactory | Unsatisfactory | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. | Ability for analysis and synthesis: | Very good | Good | Satisfactory | Unsatisfactory | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. | Editing - clarity, consistency: | Very good | Good | Satisfactory | Unsatisfactory | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. | Relevance of bibliography and references: | Very good | Good | Satisfactory | Unsatisfactory | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6. | The interest of the student in writing the thesis: | High | Moderate | Low | | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |

Conclusion: This graduation thesis may be presented and defended:

Yes No

Mark:

Date:

Scientific supervisor(s) Surname, name and signature:

.....

Stamp of the department

Appendix 4: UMFTGM-REG-18-F03-Ed.04

FACULTY _____

SPECIALISATION _____

**ASSESSMENT OF THE GRADUATION DISSERTATION BY THE EXAMINATION BOARD
GRADUATION SESSION _____**

(one sheet will be completed for each thesis by each member of the board)

Assessment of the graduation thesis entitled:

.....
.....

Name of the student

.....

- | | | | | |
|---|------------------|--------------|-------------------|---------------------|
| 1. Compliance with the recommendations for drafting the graduation thesis: | Very good (2p) | Good (1.5p) | Satisfactory (1p) | Unsatisfactory (0p) |
| | █ | █ | █ | █ |
| 2. Content - ability for analysis and synthesis: | Very good (2p) | Good (1.5p) | Satisfactory (1p) | Unsatisfactory (0p) |
| | █ | █ | █ | █ |
| 3. Choice and use of bibliography and references: | Very good (2p) | Good (1.5p) | Satisfactory (1p) | Unsatisfactory (0p) |
| | █ | █ | █ | █ |
| 4. Quality of the oral presentation and compliance with the time limit: | Very good (2p) | Good (1.5p) | Satisfactory (1p) | Unsatisfactory (0p) |
| | █ | █ | █ | █ |
| 5. Quality of the answers to the questions of the board: | Very good (1.5p) | Good (1.25p) | Satisfactory (1p) | Unsatisfactory (0p) |
| | █ | █ | █ | █ |
| 6. Has the paper been presented at a scientific event? | Yes (0.5p) | No (0p) | | |
| | █ | █ | | |

Mark:

Date:

Chairperson / Board member

.....

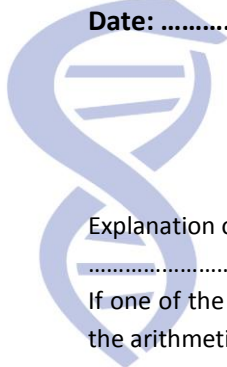
Surname, name and signature

.....

Explanation of the downgrading

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If one of the members of the board is also the scientific supervisor of the graduation thesis, their mark will be the arithmetic mean of the marks of the other members.





Appendix 5: UMFTGM-REG-18-F04-Ed.04

FACULTY _____

SPECIALISATION _____

**REGISTER OF THE MARKS OF THE ASSESSORS
GRADUATION SESSION** _____

No.	Surname and name of the student	Mark of the scientific supervisor	Mark of the chairperson	Mark of member 1	Mark of member 2	Average

Chairperson: _____ Signature _____
 Member 1: _____ Signature _____
 Member 2: _____ Signature _____
 Secretary: _____ Signature _____

Appendix 6: UMFTGM-REG-18-F05-Ed.04

FACULTY _____

SPECIALISATION _____

STATEMENT

The undersigned (surname and name):

Teaching position:

Field of the graduation thesis:

Department:

Scientific supervisor(s) of the graduation thesis entitled:

Student _____

hereby state that the aforementioned paper has not been used as graduation thesis in a previous session under a different name or title.



Signature(s)/ Stamp of the department

Date _____