

### **Reference documents:**

*Education Act no. 1/2011*

*The Charter of the University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș*

*Order of the Ministry of Education no. 4142/2000 on the social support of orphan students of both parents*

*Law no. 69/2000, the Law of Physical Education and Sport*

*Law no. 42/1990, in order to honor the martyr-heroes and grant their rights to their descendants, the wounded, as well as the fighters for the victory of the Revolution of December 1989*

*Emergency Ordinance no. 133 of 2000 on state graduate and post-graduate tuition education*

*Decision of the Administrative Board of no. 6 of 18.15.2015*

*Order of the Ministry of Economy no. 3392/2017, Order of the Ministry of Education no. 4104/2017,*

*Order of the Ministry of Education no. 4366/2017 and of the Ministry of Education no. 5076/2017*

# **REGULATION ON GRANTING SCHOLARSHIPS TO STUDENTS OF THE UNIVERSITY OF MEDICINE, PHARMACY, SCIENCE AND TECHNOLOGY OF TÂRGU MUREȘ**

## **Regulation code: UMFST-REG-47**

### **Edition 08**

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## Chapter I. General Provisions

**Article 1.** This regulation establishes the manner and criteria for granting scholarships to students of the University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș.

**Article 2.** In accordance with the Education Act no. 1/2011, Ministry of Education Order no. 3392/2017, Ministry of Education Order no. 4104/2017, Ministry of Education Order no. 4366/2017, and Ministry of Education Order no. 5076/2017 scholarships are granted to students in state higher education – full-time education – according to the study results obtained and the financial status of the student's family.

Thus, scholarships granted to UMPHST Târgu Mureș students are: scholarships for the stimulation of academic achievement (scholarships of excellence, didactical achievement scholarships, scientific achievement scholarships, merit scholarships), special scholarships (merit scholarships for sports activities), and social aid scholarships (social scholarships and occasional social scholarships).

**Article 3.** The funds for granting scholarships from the state budget are allocated to higher education institutions by the Ministry of Education, in ratio to the total number of students enrolled in full-time university education, without a study fee, undergraduate and Master's degree programs in the institution respectively, based on the institutional contract for the scholarship fund. These funds can be augmented by amounts from the own funds of the university. These funds are then allocated to faculties, study programmes, years of study, and teaching languages, in ratio to the total number of students. The allocation of the scholarship fund to faculties is approved by the Administrative Board.

**Article 4.** The following are not criteria for granting any type of scholarship from state budget funds: student status on a budget or tuition fee basis, age, gender, religion, race, nationality, citizenship, sexual orientation, political affiliation of the candidate or his/ her family, the membership in organisations legally constituted or in accordance with the European legislation in force, the number of years spent in other educational institutions, the studies conducted abroad, as well as access to scholarships from other sources.

**Article 5.** The amount of scholarships, irrespective of their type, shall be approved by decision of the Senate, upon proposal of the Administrative Board, following consultation with students' representatives, including representative student organizations within the university.

**Article 6.** (1) Scholarships, regardless of category, are awarded throughout the academic year (12 months), with the exception of the social ones that are reviewed each semester.

(2) Students enrolled in the last year of study of bachelor or master's study programmes who benefit from any type of scholarship in the last semester of study of the cycle shall be awarded the same type of scholarship/ scholarships until the end of the academic year, including the period of final examinations (graduation, dissertation, etc.).

(3) Students transferred from other state higher education institutions, other faculties or other study programmes, enrolled in full-time education, may benefit from scholarships starting with the academic year following the transfer, provided the criteria for granting scholarships are met.

(4) Students who have requested the interruption of studies shall benefit from the scholarship starting from the academic year following the return from the interruption, provided the criteria for awarding scholarships are met.

#### **Article 7.**

(1) Social scholarships shall be reviewed at the beginning of each semester and shall be granted on request, depending on the socio-economic situation of the student's family and the general criteria established by the Order of the Ministry of Education no. 3392/2017 and the specific criteria developed in line with its own methodology.

(2) When establishing the amount of the social scholarships, the starting point is the minimum amount, set annually by CNFIS.

(3) The amount of social scholarships shall be determined, by decision of the University Senate, at the proposal of the Administrative Board, within the limits of available funds and identified needs at the level of the student community, observing the provisions of paragraph (2).

**Article 8.** The amount of the achievement scholarships is higher than the merit scholarship. The amount of merit scholarship is higher than the amount of the social scholarships.

**Article (9).** Within the university, with the approval of the Administrative Board, the University Scholarship Board is made up of 5 members, of which 2 students, coordinated by a vice-rector. Within each faculty a board is constituted for granting of scholarships, consisting of 5 members, of which 2 students, coordinated by a vice-dean. Also, with the approval of the Administrative Board, the university Board of appeals will be constituted with a similar composition, coordinated by another vice-rector.

## **Chapter II. Specific awarding criteria**

**Article 9.** The categories of scholarships granted by UMPHST of Târgu Mureș and the specific criteria for their granting are specified by the Order of the Ministry of Education no. 3392/2017, as subsequently amended and supplemented.

Achievement scholarships are granted to students who have a very good professional activity and have achieved meritorious results in scientific research. The scholarships awarded for the achievement stimulation provided in art. 4 par. (1) of Ministry Order 3392/2017 may be awarded to students who fall into at least one of the following categories:

- have achieved outstanding learning outcomes, i.e. they have the highest average of the same year of study in a study programme;
- have achieved scientific performances, innovation and patents;
- other situations established by universities through their own regulations.

The achievement grants awarded by UMPHST of Târgu Mureș are:

#### **1.) Scholarships of excellence:**

- awarded to students who finished with an average of 10.00 two consecutive years.

#### **2.) Scientific performance scholarships:**

- awarded to students who have achieved meritorious performances in the scientific research activities;
- scholarships for scientific achievement are awarded through a competition of files, the files to be analysed at the beginning of each year by the Board for Scholarships. Students who have applied for a scholarship cannot participate in the evaluation board;
- the evaluation is based on the results of the evaluation grid (Appendix 01).
- UMPHST students from years II-VI are eligible for the competition.
- the application file must include the following documents:
  - a certificate attesting the enrolment of the student in the current academic year
  - curriculum vitae
  - the completed self-evaluation sheet (Appendix 02)
  - **proof of activity included** in the self-assessment sheet.
- the scientific achievement scholarship is awarded only once during the study years in one particular study programme;
- in the case of an inter-university transfer/ abandonment/ expatriation/ death, the person loses the scholarship.

### **3.) Didactic achievement scholarships:**

- are awarded to the best students in the year/ series, provided the weighted average is at least 9.75, calculated after the summer session of examinations;

### **4.) Merit scholarships:**

- are allocated according to study programmes, study years and teaching lines, directly proportional to the total number of students;
- may be granted to students in the first year, according to the average obtained at the admission examination, by study programmes, in proportion to the number of students in each study programme, at the proposal of the scholarship board of each faculty and the approval of the scholarship board of the university;
- will be granted to students from years II-VI who at the end of the summer session of examination have the weighted average over 8.00; if two students with the same weighted average apply for a scholarship, the arithmetic mean is taken into account; if arithmetic means are equal, the examination mark of the subject with the highest number of credits is considered;
- scholarships not allocated to students at the end of the summer session of examination may be granted to students who have passed all the examinations in the subjects of the curriculum of the academic year (compulsory and optional subjects), with a weighted average of over 9.00 and no more than one failed examination at the end of the summer session; if two students with the same weighted average apply for a scholarship, the arithmetic mean is taken

into account; if the arithmetic averages are equal, the examination mark of the subject with the highest number of credits is considered;

- the unallocated scholarships for students who have passed all the examinations or have one failed examination at the end of the summer session may be awarded to students who have passed all the exams at the subjects of the curriculum of that academic year with a weighted average over 9.50, with two failed examinations at the end of the session summer; if two students with the same weighted average apply for a scholarship, the arithmetic mean is taken into account; if the arithmetic means are equal, the examination mark of the subject with the highest number of credits is considered;
- after the scholarships are granted, according to the criteria in the Regulation and the above-mentioned provisions, if there are undistributed scholarships, these are redistributed according to the same principles, to students in the years/ study lines provided there are eligible students, within each faculty, study programme, the ratio being related to the number of eligible ones.

**Article 10.** Social aid scholarships:

- are awarded upon request to students with a poor financial/ personal situation;
- permanent social aid scholarships or occasional social assistance grants.

**Article 11.** *Permanent social assistance* grants are awarded to students during their studies up to the age of 35, in one of the following categories:

- (1) orphaned students of one or both parents, or who are in placement as a protection measure and who do not have any income over the limit for granting the social aid;
- (2) students **suffering from** tuberculosis who are under medical records, those suffering from diabetes, malignancies, serious malabsorption **syndromes**, chronic renal failure, asthma, epilepsy, congenital heart disease, chronic hepatitis, glaucoma, severe myopia, immunological diseases, rare diseases, autism spectrum disorders, haematological diseases (haemophilia, thalassemia, etc.), deafness, cystic fibrosis, HIV-infected or AIDS patients, locomotor disorder, ankylosing spondylitis or articular rheumatism and **any other chronic diseases** in particular for serious cases not included in the above list **approved** by the Senate of the University;
- (3) students whose families, in the last three months preceding the beginning of the semester/ academic year, have not reached an average net monthly income per family member higher than the net minimum basic salary;
- (4) students from state higher education institutions, to whom the provisions of art. 10 paragraph r) of Law no. 42/1990, republished, based on the certificate issued by the Board for the enforcement of Law no. 42/1990, certifying their quality or one of the parents of "Fighters for the Victory of the Romanian Revolution of December 1989" or "Hero-martyr" with one of the terms: injured, detained, injured and detained, remarked by special facts, accompanied by the certificate signed by the President of Romania;
- (5) from the scholarship fund allocated to universities, at least 30% of the total is allocated to the category of social aids;

- (6) if the fund for granting scholarships is not used in full, it shall be redistributed for the granting of merit scholarships.

### **Article 12.**

(1) Determination of the monthly average net income of the student's family shall be made until the age of 26, taking into account the incomes of the parents and of the children in their care, and of the family members under the care of the student: wife, children, if applicable, taking into account:

- salary incomes and other incomes, according to the provisions of Law no. 227/2015 regarding the Fiscal Code, as subsequently amended and supplemented;

- retirement pensions, including those for war invalids, orphans, widows/ widowers, fixed amounts for the care of first grade invalid pensioners, regardless of whether they are from the state budget or voluntary pension funds and regardless of their type, in accordance with Law no. 263/2010 on the unitary public pension system, as subsequently amended and supplemented;

- income from agricultural activities according to the provisions of Law no. 227/2015 regarding the Fiscal Code, as subsequently amended and supplemented;

- state child allowances, in accordance with Law no. 61/1993 on the state child allowance, republished, as subsequently amended and supplemented;

- placement allowances in accordance with Law no. 272/2004 on the protection and promotion of children's rights, republished, as subsequently amended and supplemented;

- income from medical leave for pregnancy or postpartum confinement or compensation for temporary incapacity for work, in compliance with the legal provisions in force;

- grants, allowances, and other forms of special purpose support provided from the state budget, state social insurance budget, special fund budgets, local budgets and other public funds, including those from non-reimbursable external funds, as well as those of the same nature received from other persons, except for allowances for temporary incapacity for work, including allowances for: maternity risk, maternity, childbirth and the care of the sick child;

- income generated from the sale of movable assets in the form of waste through collection centres for dismantling, which are the subject of national programs financed from the state budget or from other public funds;

- cash and in-kind rights received by active soldiers, short-time soldiers, pupils and students of national defence education, public order and national security, and civilians, as well as those of graduates and soldiers concentrated or mobilised;

- any income from economic activities by authorised natural persons, individual enterprises and family enterprises, in the sense of Government Emergency Ordinance no. 44/2008 on conducting economic activities by authorised natural persons, individual enterprises and family enterprises, approved with amendments and supplementations by Law no. 182/2016;

- any income from liberal professions and the exploitation of intellectual property rights;

- dividends in the last 12 calendar months. The monthly average is calculated by reporting them to 12.



(2) For students aged between 26 and 35, their net average monthly income will be calculated taking into account only the personal income of the student and his/ her dependents, such as children, wife, etc., in accordance with the legal provisions in force.

**Article 13.** Occasional social aid:

(1) Students may occasionally benefit, **on request**, on the basis of supporting documents, from *occasional social assistance aids*, regardless of whether the student benefits from another scholarship category:

- the occasional social assistance aid for clothing and footwear, which can be awarded to students with one or both deceased parents, or for whom a placement has been ordered as means of protection, for socio-economically disadvantaged students whose family has not had, in the 3 months preceding the application for this type of aid, an average monthly net income per family member of the net national minimum income. This category of aid may be awarded to the same student twice during an academic year;

- the occasional maternity social allowance granted to a female student or a student whose wife does not earn any income or earns **under** net national minimum income and consists of a birth grant and a grant and a scholarship for the procurement of the new-born baby's clothing, which is granted only once during the academic year for each child born;

- the occasional social assistance aid in case of death may be granted for the death of a member of the student's family. **The family member** is the parent (mother, father), husband, wife, child. In the case of the death of the unmarried student, married to a non-earning spouse, the aid is granted to first-degree relatives/ legal successors only once during the academic year.

(2) The occasional social assistance aid may be awarded twice during one academic year (once a semester) upon **the student's request** (with the obligation to submit in due time the dossier with the necessary documents to the deans' offices), within the limits of the funds allocated for social aids or extra-budgetary funds of the University, and in amounts at least equal to the minimum scholarship.

**Article 14.** For the purpose of granting scholarships, the students **will submit** the following supporting documents on the basis of which one of the offered scholarships are offered:

- documents proving the income of the student, and his/ her family. In the event that none of the parents obtains income, they will make an affidavit, accompanied by the supporting documents;
- for situations where there are reasonable suspicions, the board for the evaluation of the application for the social aid may ask the student to submit the social investigation report, in compliance with the legal provisions, which will reveal the exact situation of his/ her family. Social investigation is mandatory if the student's parents work or live abroad;
- copies of the parent/ parents' death certificate(s), if applicable;
- **a certificate from a specialist physician** other than the general practitioner, and a copy of the complete medical file presenting the evolution and clinical picture of the medical problem the student suffers from and falling within the provisions of **Art. 11** par. (2).

**Article 15.** The special scholarships that can be awarded are sports merit scholarships:

- (1) Students enrolled in undergraduate education, with remarkable results in performance sports, can obtain on a competitive basis, *sports merit scholarships*. The amount of the sports performance scholarships is approved by the University Scholarship Board, with the approval of the Senate;
- (2) Students applying for sports merit scholarships shall complete an individual application form to the *faculty Scholarship board* at the beginning of the academic year. The Board will set the closing date for the submission of applications;
- (3) Students who apply for a sports merit scholarship will include documents that justify their personal performance. Sports performance must be achieved over the last five years from the date of submission of the application;
- (4) The student applying for the sports merit scholarship must accumulate 60 credits (ECTS) in the previous academic year (except for first year students);
- (5) The criteria for determining the hierarchy of candidates for sports merit scholarships are as follows:
  - qualifying in Olympic games;
  - ranking in places I-VIII in official world competitions;
  - ranking the 1<sup>st</sup> to the 6<sup>th</sup> places in official European competitions;
  - obtaining a title of national champion in official competitions of seniors;
  - obtaining at least two junior national championship titles;
  - obtaining at least two II-III places in national championships, under the aegis of specialised sports federations;
  - national team member (representative team member) by age category;
  - member of a national sports excellence centre, subordinated to the Ministry of Education;
  - member of a divisional team of seniors from the first national echelon.

**Article 16.** Students can benefit from any type of scholarship for a single undergraduate program, for a single master's programme, except for scholarships for graduate and postgraduate studies.

**Article 17.** (1) A student cannot receive two types of scholarships simultaneously from the same category, but has the right to choose the one with higher value or to be granted for a longer period of time.

(2) By way of exception to paragraph (1), students benefiting from social aid may receive any other type of scholarship regulated by this Regulation.

(3) Students who fall under the provisions of paragraph (2) and who have the right to receive both the performance scholarship and the merit scholarship must opt for one of them, with the possibility of choosing the higher one.

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## Chapter III. Final provisions

### Article 18.

- (1) Information on how to access and grant scholarships shall be published on the website and at the headquarters of the university at the beginning of the academic year.
- (2) Notices for the submission of applications and supporting documents in order to obtain scholarships are published on the website and on the university/ faculty board at least 15 working days before the deadline for their submission.
- (3) The scholarship boards established within the university and each faculty shall analyse the submitted files as well as the statistical statements drawn up at the deans' offices and shall approve the nominal lists of the students receiving scholarships.
- (4) Upon publication of the results, students may file complaints within 2 working days at the University Registry. Complaints will be settled by the Complaints Board within a maximum of 7 calendar days. The results as well as the final lists with the students receiving scholarships shall be published on the university website, after which these data are also sent to the Social Service.

**Article 19.** If there are suspicions of falsification of the documents submitted for obtaining social aid, the university shall notify the competent investigation bodies and sanction the student, depending on the seriousness of the act.

*The Senate of the University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș approved this regulation on 5 December 2018 and it comes into force on 6 December 2018.*

## Appendices

Appendix 01: UMFST-REG-47-F01-Ed.08 - Assessment grid for awarding scientific scholarships

Appendix 02: UMFST-REG-47-F02-Ed.08 - Self-assessment grid for awarding scientific scholarships

**Assessment grid for awarding scientific scholarships**

	Name of achievement	Score	Supporting documents (copies)
1	<b>Member in scientific student group/ academic year</b>	1	Proof issued by the head of the scientific group (indicating the period)
2	<b>Member in the organising committee of a congress:</b>	3	Programme, cover, and the page including the list of organisers
2.1	- national	5	
2.2	- international		
	<b>(maximum 1/ year; Marisiensis and TDK, only main organisers)</b>		
3	Participation in scientific/ professional competition:		Programme (the cover and the page where the paper appears), the attendance certificate
3.1	- in the country	2 x k	
3.2	- abroad	3 x k	
4	<b>Participation in national/ international congresses with abstract published as the first author (maximum 3 paper / year) in health care, author/ co-author (8/ n) in other fields</b>	8 points/ work  8/n points/ work	<b>Copy of the attendance certificate, copy of the abstract and copy of the first page of the volume of abstracts</b>
5	<b>Participation in national congresses or conferences (passive participant) (maximum 3 participations/ year)</b>	0.5 points / attendance	<b>Copy of the attendance certificate</b>
6	<b>In extenso BDI articles /Proceeding paper</b>		
6.1	first author (maximum 2/ year)	15 / n	
6.2	co-author (maximum 2/ year)	7 / n	
7	<b>Participation in a national (maximum 1) international research grant (only if the student is included in the grant contract staff)</b>	10 / 15 points/ attendance	<b>Copy of the first page of the contract and of the page with the staff involved in the grant</b>

<p><b>8</b></p> <p>8.1 8.2 8.3 8.4</p>	<p><b>Author of papers awarded at national congresses (with different papers) (n authors)</b></p> <p><b>1<sup>st</sup> prize</b> <b>2<sup>nd</sup> prize</b> <b>3<sup>rd</sup> prize</b> <b>mention</b></p>	<p><b>10/n</b> <b>6/n</b> <b>5/n</b> <b>3/n</b></p>	<p><b>Copy of the diploma certifying the prize</b></p>
<p><b>9.</b></p>	<p><b>First author papers at international congresses (with different papers) – 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> prizes or mention, (n authors)</b></p>	<p><b>15/n</b></p>	<p><b>Copy of the diploma certifying the prize</b></p>

Remarks

(n) number of authors

(k) awarded participations: (withot prize k = 1); mention - k = 1.5; 3<sup>rd</sup> prize - k = 2; 2<sup>nd</sup> prize - k = 2.5; 1<sup>st</sup> prize k = 3

Up to 2 papers presented/ published by an author/ co-author in a conference volume/ journal issue

Membership in the Scientific group, group/ research grant, congress organisation committee, can be reported once/ academic year

One participation/ publication/ activity falls within a single indicator, taking into account the most favourable one

On the supporting document, the author's name is underlined/ marked to facilitate the identification of the result

Appendix 02: UMFST-REG-47-F02-Ed.08

### Self-assessment grid for awarding scientific scholarships

Name: .....

Faculty and study programme: .....

Year: .....

Chapter*	Name of research result**	Self-assessment score	Score of the board
1			
2.1			
2.2			
3.1			
3.2			
4			
5			
6.1			
6.2			
7			
8.1			
8.2			
8.3			
8.4			
9			
Total			

\* Chapters are numbered as per Appendix 01.

\*\* List of identification data of the item for which the score is requested (e.g. 6.1: Title, authors, journal, volume, page, publication year).

Proofs must be arranged according to this table. There will be no points for activities for which there is no proof in the file.