



**Reference documents:**

*Education Act 1/05.01.2011, with subsequent amendments and completions*

*Charter of the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș;*

*Library Law no. 334/2002, republished in M.O. no. 132 of February 11, 2005, with subsequent amendments and completions;*

*Ministry of Education and Research Order no. 4626/2005, regarding the approval of the Methodology for recovering lost, destroyed or damaged documents and for charging services and non-compliance with the deadlines for returning publications borrowed from libraries included in the educational network, as well as the Specifications regarding the calculation the value of these documents;*

*The Regulation of Organisation and Operation of the UMFST G.E. Palade Tg. Mureș;*

*Law no. 8 of March 14, 1996 on copyright and related rights;*

*Law 190/2018 regarding the implementation of Regulation (EU) 2016/679 of the European Parliament and of the Council from 27 April 2016 regarding the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation)*

# REGULATION ON THE ORGANIZATION AND FUNCTIONING OF THE LIBRARY UMFST G. E. PALADE of TG. MUREȘ

*Operating rules of UMFST G.E. Palade Library*

## Regulation code: UMFST-REG-39 Edition 06

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## Chapter I. General provisions

**Art. 1.** The George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș Library is a specialized university library, in the service of students, teachers, master students, PhD students, residents, researchers and administrative staff of the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș.

**Art. 2.** The library is under the direct patronage of the "George Emil Palade" University of Medicine, Pharmacy, Science and Technology in Târgu Mureș, with the status of a university library and is financed from the university budget (art. 18b, Library Law no. 334 / 31May 2002 and Education Act 1/2011, title III).

## Chapter II. Mission

**Art. 3.** The main purpose of the G.E. Palade UMFST Library in Târgu Mureș is to assemble, organize, process, develop, exchange and preserve collections of publications in order to use them in the process of information, together with other types of documents: electronic media and databases

**Art. 4.** Through its entire activity, the University Library is an integral part of the national higher education system and takes part in the process of instruction, training and education, as well as in the scientific research activity of the University.

**Art. 5.** The library develops encyclopedic and/ or specialized collections of scientific publications, on all categories of documentary supports, in accordance with the educational, research and cultural programs.

## Chapter III. Patrimony

**Art.6.** Documentary heritage includes: books, serial publications, electronic documents and others categories of documents, regardless of material support.

**Art.7.** The library's collections are established and developed through acquisition, national and international interlibrary exchange, transfer and donations.

**Art.8.** The evidence, inventory, preservation and disposal of publications are done according to the specific legislation in force.



## Chapter IV. Library management and the organizational structure of the library

**Art.9.** The Library Service is headed by a head of department, subordinated to the General Administrative Director and the Rector of the University.

**Art.10.** The head of service is responsible for the organization and functioning of the Library Service and the subsidiary libraries, from the departments, based on the organizational chart, the list of positions and the Regulation of organization and functioning of the institution, elaborated under the law and approved by the University Senate.

**Art.11.** The Head of Service coordinates, controls, guides and is responsible for the staff within the Library Service, as well as for the activities within the Library.

**Art. 12.** The specialized staff in the library consists of: librarians, a programmer analyst and custodians, secretary.

**Art.13.** The specialized staff has the status of auxiliary teaching staff, according to art. 44 (3) of Library Law no. 334/2002, with subsequent amendments and completions.

**Art.14.** Attributions and competencies of the Library Service staff are established by the job description, according to the organizational structure, activity programs and service tasks elaborated by the Head of Service.

**Art.15.** Professional training of the specialized staff in the libraries is ensured by Ministry of resort through: short and long-term higher education; postgraduate courses, master and doctoral programs, as well as other forms of professional training.

**Art. 16.** The organizational structure of the University Library is proposed by the library management and is approved by the University management and includes the offices (compartments) that operate within the unit, the general flows of the activity and the number of related positions.

**Art.17.** The UMFST G. E. Palade Tg. Mureș Library is composed as follows:

A. Medical Library (which is also the headquarters);

B. Library of Sciences and Letters;

C. Engineering Library;

D. Library of Economics and Law.

**Art. 18.** UMFST G. E. Palade Library Tg. Mureș includes the following offices:

A. Publications Procurement, Evidence, Processing Office;

B. Office of Public Relations, Magazines and Bibliographic References;

C. Computerization-Digitization Office.



## **A. Publications Procurement, Evidence, Processing Office**

**Art. 19.** The Publications Procurement, Evidence, Processing Office has reports of:

- a. Coordination: Coordinates the activity of the subsidiaries of the UMFST G. E. Palade Tg. Mureș Library;
- b. Subordination: It is subordinated to the Head of the Library service;
- c. Collaboration: with the Acquisitions-Investments Service, the Financial Accounting Service, with the University Press Publishing House, with the university teaching staff, publishing houses, with national and foreign interlibrary exchange partners.

**Art. 20.** The staff of Publications Procurement, Evidence, Processing Office has the following responsibilities:

- a. Preparation of acquisition proposals for publications and subscriptions for periodicals;
- b. Receipt and verification of purchases, selection of donation offers;
- c. Preparation of reception documents for publications from donations and exchanges;
- d. Registration in the primary and individual records of publications;
- e. Bibliographic processing in the library software;
- f. Distribution of publications to branches;
- g. National and international interlibrary exchange;
- h. Deselection and proposals for scrapping publications;
- i. Elimination of scrapped publications;
- j. Preparation of required statistical situations.

## **B. Public Relations, Journals and Bibliographic References office**

**Art. 21.** Public Relations, Journals and Bibliographic References office has reports of:

- a. Subordination: It is subordinated to the Head of the Library service;
- b. Collaboration: with all departments of the university

**Art. 22.** The staff of Public Relations, Journals and Bibliographic References office has the following responsibilities:

- a. Duties regarding the relationship with the public and serving the library users: issues reader permits, ensures the circulation of publications, monthly statistics of loan activities, organizing library deposits, providing printing / photocopying / scanning services, checking access documents in the Library;
- b. Duties regarding the multimedia rooms;
- c. Attributions regarding the bibliographic references;
- d. Assistance and guidance in accessing scientific databases / electronic platforms subscribed by the university as well as purchased ebooks;
- e. Indexing of articles in periodicals;



f. Management of the current year's publications, within the journals room.

### **C. Computerization – digitization office**

Art. 23. Computerization – digitization office has reports of:

- a. Subordination: It is subordinated to the Head of the Library service;
- b. Collaboration: with the Computer Networks, Communication and Digitalization Service (RCCI Service).

**Art. 24.** The staff of Computerization – digitization office has the following responsibilities:

- a. Library software management;
- b. Providing specialized assistance to all Library staff;
- c. Realization of informational support in electronic format for users: reader permits, annual visas for permits;
- d. Maintaining the computer network and other electronic equipment in the Library;
- e. Updating the Library's website;
- f. Digitization of old publications in the History of Medicine and Pharmacy Museum Hall, which do not fall under the copyright law, in order to complete the digital platform of the Library;
- g. Management of fixed means of protection and supervision.

**Art. 25.** The Medical Library includes: reading rooms, multimedia rooms and the Museum Hall of History of Medicine and Pharmacy.

### **MULTIMEDIA ROOMS**

**Art. 26.** The multimedia room are designed to ensure documentation conditions for the Library users by facilitating access to subscribed databases, courses and books in electronic format or access to other online documentation resources.

**Art. 27.** Access will be recorded electronically by scanning the reader's license and barcode on the seat card, using the software's instructions.

**Art. 28.** Users have the obligation not to access sites which are inappropriate to the academic environment, with topics that are not subject to scientific information in order to socialize or for entertainment.

**Art.29.** Users will not change the configuration of computers, will not use computers as personal storage media and will announce any malfunction of them.

**Art.30.** Users are obliged to respect the places for VIFU volunteer students and not to occupy them. They must also respect the number of the seat occupied by the scanned one.

### **HISTORY OF MEDICINE AND PHARMACY MUSEUM HALL**

**Art.31.** The Museum of the History of Medicine and Pharmacy brings together a collection of Romanian and foreign old medical books, from the 16th century to the 19th century. The collection is formed of



books, dictionaries, lexicons, atlases, treatises and scientific papers, published in Latin, German, French, Romanian and Hungarian language. The Old Book Museum brings together books from several disciplines: botany, zoology, pharmacy, anatomy, hygiene, dentistry.

**Art.32.** Also here are a series of time-specific medical instruments and various pharmaceutical vessels used in the medical and pharmaceutical system.

### **Art. 33. Functioning of the library and the branches**

The work schedule of the library takes place in two shifts, according to the schedule approved by the Administrative Board of UMFST G.E. Palade Tg. Mureș:

- Library of Medicine: 08.00 - 21.30 (*Monday-Friday, during the academic year*);  
08.00-20.00 (*Saturday and Sunday, during the academic year*).
- Library of Sciences and Letters: 08.00 - 21.30 (*Monday-Friday, during the academic year*);  
08.00 - 20.00 (*Saturday, during the academic year*).
- Engineering Library: 08.00 - 21.30 (*Monday-Friday, during the academic year*);  
Saturday - Closed (*used during the academic year reading room at Sciences and Letters*).
- Library of Economics and Law: 08.00 - 20.00 (*Monday-Friday, during the academic year*);  
08.00 - 16.00 (*Saturday, during the academic year*).

**Art. 34.** During the student holidays, the opening hours of the G. E. Palade Library Tg. Mureș and of all branches is:

- Monday-Friday 08.00 -16.00;*
- Saturday-Sunday - Closed;*
- Legal Holidays - Closed.*

## **Chapter V. Library services**

### **A. USER REGISTRATION AND ISSUANCE OF THE LIBRARY PERMIT**

**Art. 35.** Users of the UMFST G. E. Palade from Târgu Mureș Library are divided into the following categories: internal users (students, master students, teachers, the administrative staff of the university), external users (residents, doctoral students, Erasmus students, researchers).

**Art. 36.** The library reserves the right to limit the access of external users to its services, depending on the degree of demand for materials or the degree of occupancy of places in the study rooms.

**Art. 37.** The library reserves the right not to allow access to persons who are intoxicated or under the influence of hallucinogenic substances or have inappropriate behavior and language.



**Art. 38.** The access of the users to the collections and services of the Library, including the access in the reading rooms is made only on the basis of the library permit, this being personal and non-transferable.

**Art. 39.** The issuance of the library permit for students and master students is free of charge, following the registration of the user in the library software and the presentation of the identity card and the student card for the current year. For the annual endorsement of the library permit, the user will present the validated student card for the current year.

**Art. 40.** Erasmus students have free access to the library's collections only in the reading rooms, and the issuance of the library permit is based on the enrollment decision or another document certifying his / her quality as a university student.

**Art. 41.** For the employed staff of UMFST G. E. Palade of Tg. Mureș, the issuance of the library permit is free of charge, based on the registration in the library software of personal data, the presentation of the service card and the identity card. This permit is valid for the entire period in which the holder retains his status as a university employee.

**Art. 42.** For residents, doctoral students, researchers, the issuance of the library permit is done following the registration in the library software of personal data and an document stating the quality of resident / doctoral student / researcher, identity card, and a receipt certifying the payment of a fee of 30 lei. This permit is issued annually, for a fee of 10 lei. For this category of users, the loan of publications is made only at the reading room.

**Art. 43.** The loss or damage of the card by the user must be announced immediately at the library. In this situation, the library will cancel the lost card and will issue a new one, in exchange for a fee of 30 lei.

## **B. BORROWING PUBLICATIONS**

**Art. 44.** The loan for publications can be: at home and in the reading room.

**Art. 45.** Library users can borrow publications at home or at the reading room; the maximum number of requested volumes can be simultaneously 5 (five) titles, one copy of each title.

**Art. 46.** The loan of publications is made on the basis of the library permit and for each title requested by filling an application form.

**Art. 47.** Loan conditions: not to have overdue loans, not to have arrears to the library (unpaid late-fees).

**Art. 48.** When receiving the publications, the user must check their physical condition and report to the librarian any damage (broken pages, missing pages, underlinings), otherwise any damage can be attributed to the user; users have the obligation to check at receiving, the condition of the publications, to report any deficiencies and to keep them in optimal condition, without causing further damage.



**Art.49.** Readers have the obligation to keep in good condition the publications received for consultation, without damaging them, making notes or underlining.

**Art. 50.** Users are subject to the rules of civilized behavior, specific to any academic institution and to regulations specific to reading rooms - users' behavior must comply with the disciplinary rules imposed in the academic environment.

**Art. 51.** For residents, PhD students, researchers, the loan of publications is made only at the reading room.

**Art. 52.** The borrowing of the publications at home is made for a determined duration, depending on: collection, degree of demand and number of existing copies in the library.

**Art. 53.** Depending on the category of users, their loan scheme will be as follows:

- 12 month for teachers and for administrative staff;
- between 7 and 14 days for students and master students, depending on number of existing copies in the library, with the possibility of extension;
- For highly requested publications, the loan term may be reduced below the normal loan terms or limited to borrow them in the reading room;
- In case of highly requested publications, the Library reserves the right to request the return of publications. If the user refuses the refund, he will be blocked from accessing the Library's services, for a period of up to 30 days, depending on the degree of request for the publication and the period of non-return;
- For publications which are not found in the University Library, but are found in other Libraries in the country, readers can apply for their loan within the interlibrary loan service. Postage charges are paid by requesting users.

**Art. 54.** Publications that are not lent by the library for home study:

- Journals/magazines;
- Reference materials: dictionaries, encyclopedias;
- Foreign and Romanian books with special regime (old and patrimony books);
- Documents in electronic format - CDs, DVDs.

**Art. 55.** Publications with a **special home loan scheme**:

a. **Publications purchased through projects / grants** have the following loan regime: priority is given to the project owner - for a period of 12 month, with the possibility of extension for a further 12 month, provided that the publications can be consulted by other beneficiaries, if so requested in the meantime

b. **The specialized publications purchased for the Administrative Services** of the George Emil Palade University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș have the following





loan regime: priority is given to the employees of the respective services - for a period of 12 month, provided that publications can be consulted by other beneficiaries, if requested in the meantime.

c. The **PhD theses** are borrowed only in the reading room regime, without any possibility of multiplying them (photography, scanning, photocopying). PhD theses are borrowed at home, with the written approval of the doctoral student, the doctoral supervisor, the Director of the Doctoral School and the Rector of UMFST G.E. Palade of Tg. Mures, according to the Decision of the Administrative Board.

d. **State Standard**-documentations: consult only at the reading room, without the possibility of multiplication (photography, photocopying, scanning).

**Art. 56. Return of publications:** The publications are handed over only to the librarian in service, who will remove the loan from the reader's file.

**Art. 57.** The failure to comply with the home loan term leads to the collection of delay penalties, their value is established by Decision of the University Administrative Board.

No penalties will be charged for the first 3 working days of delay.

**Art. 58.** To warn the users, in order to return the publications, the following methods are used: email, telephone, written summons.

**Art. 59. Lost, destroyed or damaged publications:** A damaged publication, which no longer can be used by another beneficiary, is considered a destroyed publication.

**Art. 60. Methods of recovery:** The method of recovery of lost, destroyed or damaged publications is provided by the Law of Libraries no. 334/2002, republished with subsequent amendments and completions and in Order 4626/2005.

**Art. 61.** The destruction, damage or loss of documents by users is sanctioned by the recovery of identical documents, by replacing with a identical copy to the lost or destroyed one, or a new edition of the same document or paying the inventory value of documents, updated with the application of the current inflation coefficient, which is added an amount equivalent to 1 to 5 times the price thus calculated, taking into account the following criteria:

- The informational or literary and artistic value of the document;
- The number of copies per title existing in the library;
- The degree of physical / moral wear of the document;
- The intentional or recurrent deed of the user;
- The estimated degree of circulation of the document.

**Art. 62.** Value recovery is achieved by paying the updated inventory value with the application of the current inflation coefficient (based on data from the National Institute of Statistics), to which is added an amount equivalent to 1 to 5 times the price thus calculated, with the written approval of the Head of the



Library service, if it is appreciated that the value recovery is more efficient for the development of the collections.

**Art. 63.** Identical copies, purchased from antique shops, will be accepted only if they are in good physical condition.

**Art. 64.** Failure to comply with the **Library Regulations**, as well as serious or repeated violations (theft, destruction, repeated damage or loss of publications, systematic delay in the return of publications), lead to the cancellation of the right to attend the University Library.

**Art. 65.** For all types of violations that cause damage to the Library, as in the case of refusal to pay them, the Library will notify the university management, which will take the necessary disciplinary measures.

### **C. OTHER SERVICES**

**Art. 66.** Other services:

- Bibliographic references at the reading room or by email;
- Computer rooms;
- Internet access;
- Access to databases and online publication platforms;
- Consultation of electronic books.

### **D. PAYD SERVICES:**

**Art. 67.** The following services of the Library are charged with a fee:

- Xeroxing: front page, double-sided page;
- Printing: front page, double-sided page;
- Scanning: scan + page print.

**Art. 68.** The fees for these services are approved by the Administrative Board of the University and they are displayed at the Library's headquarters.

**Art. 69.** The fees can be periodically updated, based on the existing fees on the market and with the approval of the Administrative Board of the University.

**Art. 70.** The multiplication of any kind of library documents and photocopying is allowed only in compliance with the provisions of the Law on copyright and related rights in force and is performed only by the librarian, paying the fees approved by the Administrative Board.

**Art. 71.** Are excluded from multiplication of any kind the following: publications edited at Târgu Mureș University Press Publishing House, doctoral theses, State Standard-documentations, publications with fragile bind, old books.



## CHAPTER VI. Users' rights and obligations

### Art. 72. Users' rights:

- Access to information from publications, within the available number of copies;
- Access to all branches of the Library, based on the reader's permit for the current academic year;
- To benefit from publications requested by interlibrary loan. The publications requested through this service are consulted by users only in the reading rooms;
- To extend the loan term of home publications;
- To book publications online (reservation valid for 24 hours);
- To use the dining room for students;
- To make suggestions in order to optimize the Library's services, verbally or in writing, at the Library's email address: [biblio@umfst.ro](mailto:biblio@umfst.ro) ;
- To make suggestions for the purchase of publications;
- Graduate students to whom the liquidation sheets have been signed will have access to the Library's publications until the end of the exams, only in the reading rooms, based on an identification document;
- To keep their personal data confidential.

### Art. 73. Users' obligations:

- Knowledge and respecting of the provisions of the Regulation of Organization and Functioning of the Library, regarding the services offered by the library, respectively the rights and obligations of the users;
- Proper use of all facilities offered by the Library;
- Adopting a behavior and language appropriate to the university environment;
- Keeping the premises clean;
- Keeping quiet, both in the halls and in the reading rooms;
- Using the phones on the silent mode in the reading room;
- Electronic registration of attendance at the entrance to the reading rooms;
- Presentation of the library permit, at the request of library employees or VIFU students. Users who cannot present the reader's permit will be asked to leave the reading room.
- Not to access web-sites that are inappropriate to the academic environment, for the purpose of socializing or for entertainment, or other sites with topics that are not subject to scientific information, except for scientific video tutorials;
- It is forbidden to introduce food of any kind - except water - in order to be consumed in reading rooms and any type of beverage;
- To respect the destination of the halls (study halls, student dining room);



- To submit the last request for publications from the deposits no later than 30 minutes before the end of the program with the public;
- To check upon receipt, the condition of the publications, indicate any deficiencies and to keep them in optimal conditions, without causing other damages;
- To return the publications only to the librarian;
- To return borrowed publications, at the request of the librarian, before the return period, when the situation requires it. The refusal to return the publication leads to the sanctioning of the user with the suspension of the permit and the right to attend the library for a period of up to 30 days;
- It is forbidden for users to leave the Library with borrowed publications only at the reading room, without the librarian's approval;
- Users will not change the configuration of computers, will not use computers as personal storage media and will announce any anomaly in their operation;
- Users are asked to prepare to leave 15 minutes before the end of the program with the public;
- Observance of the program with the public of the Library.

## Chapter VII. Penalties

**Art. 74.** Failure to comply with the provisions of this Regulation shall be sanctioned as follows:

- a. by verbal warning for loud conversation, etc.
- b. by temporarily suspending the permit for 30 calendar days for:
  - smoking in places where smoking is forbidden;
  - consumption of any kind of food and alcoholic beverages – except water - inside the library;
  - the use of the mobile phone - except on the silent mode - carrying on telephone conversations in the reading room;
  - accessing websites for a purpose - other than that established by this Regulation;
  - misconduct towards library staff, other users or VIFU students;
  - disturbing the silence, order and cleanliness in the library;
  - removing publications from the library building, regardless of the duration, without the librarian's approval;
  - failure to return, at the request of the librarian, the requested publications;
  - the use of the permit by other persons is sanctioned with the suspension of the permit for 30 calendar days, for both persons involved.
- c. Cancellation of the quality of user of the Library for:
  - stealing publications or other goods from the Library;



- repeated and intentional damage to borrowed documents by notation / underlining on the text, extraction of pages, improper handling;
- damage of computer equipment and other goods is penalized with the amount necessary to repair or replace them, the user's license being suspended until the damage to the Library is recovered.
- Damage of the computer equipment and of other endowments put at their disposal is penalized with the amount necessary for their repair or replacement, the user's license being suspended until the damage caused to the library is recovered.

**Art. 75.** The material damages brought to the library's patrimony are recovered according to the legal provisions in force.

## Chapter VIII. Protection of personal data

**Art. 76.** In relation to users, the Library Service of UMFST GE Palade Tg. Mureș applies the provisions of Regulation 679/2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and abrogation of Directive 95 / 46 / EC (General Data Protection Regulation) and Law 190/2018 on personal data.

**Art. 77.** The collection and processing of personal data of the users of the UMFST G. E. Palade Tg.Mureș Library is performed for the following purposes:

- issuance of the reader's permit;
- identifying the user in the database in order to serve him;
- possibility to be contacted / notified, if necessary, regarding the borrowed publications.

The following personal data of users are collected, stored and processed by the Library: name and surname (as it appears in the identity document); sex; personal identification number; series / no. of ID / passport; date of issue of ID / passport; date of birth; password; the home address; e-mail address; phone number; year of study; specialization.

**Art. 78.** Duration of storage of personal data:

- For students, master students, Erasmus students - for 1 year from the termination of the user contract;
- For residents, doctoral students, doctors in the health network - during the period of inclusion in this professional category, as long as they have the quality of user;
- For employees - as long as they have the quality of employee at UMFST G. E. Palade Tg. Mureș.



**Art. 79.** Upon the termination of the collaboration with the University, respectively the University Library, a Liquidation Note will be issued, on which occasion the personal data will be deleted from the Library's database.

**Art. 80.** If a user refuses to provide personal data in order to issue the reader's permit, it may be served with library materials only in the reading room based on the document certifying his status as an internal or external user (student card, ID card, etc.)

**Art. 81.** In case of withdrawal of the consent for the processing of personal data, the user will have access to some library services, he will benefit only from the loan of publications to the reading room.

**Art. 82.** The Library undertakes to ensure the confidentiality of users' personal data and to use them only within the meaning of the provisions of this Regulation.

**Art. 83.** User rights from the GDPR point of view:

The regulation confers on the user a number of rights, as follows:

1. The right to be informed and access to personal data, which confirmation may be obtained from the Library that personal data is being processed or not, having access to such data and information on the methods and purposes of their processing;

2. The right to rectification of data, which may be exercised in order to obtain, without undue delay, the rectification of inaccurate data or the completion of personal data, which are incomplete;

3. The right to delete data (the right to be "forgotten"), by virtue of which the deletion of personal data can be obtained, without undue delay, for one of the following reasons:

a) the data are no longer necessary for the purpose for which they were collected or processed;

b) the user withdraws his consent and there is no other legal basis for processing;

c) the user opposes the processing and there are no legitimate reasons to prevail regarding the processing;

d) personal data have been processed illegally;

e) personal data must be deleted in order to comply with a legal obligation.

4. The right to restrict processing may be exercised in the following situations:

a) when is contested the accuracy of the data, for a period that allows the Library to verify their correctness;

b) the processing is illegal, and the user opposes the deletion of the data, requesting instead the restriction of their processing;

c) personal data are no longer required for the purpose of processing, but the user requests them for the establishment, exercise or defense of a right in court;



d) when the user opposes the processing for reasons related to the particular situation in which he is, for the period of time in which it is verified whether in this case the legitimate rights of the operator prevail.

5. The right to object, under which the user may object to the processing of personal data, including the creation of profiles, on grounds relating to his particular situation, in cases where the processing is necessary for the performance of a task of interest public or when it takes place for the purpose of the legitimate interests pursued by the Library or by a third party. In these cases, the processing will be done only if it is justified by legitimate and compelling reasons, which prevail over the interests, rights and freedoms of the user, or when the purpose of the processing is to establish, exercise or defend a right in court.

When the processing of personal data is for the purpose of direct marketing, the user has the right to object at any time to the processing of data for this purpose, including the creation of profiles, insofar as it is related to direct marketing.

6. The right to data portability, which allows the user to receive personal data concerning him and which he has provided in a structured, commonly used and automatically readable format and to transmit this data to another operator, provided that the processing is based on consent or a contract and is carried out by automatic means.

Under this right, personal data concerning the user may be transmitted directly from one operator to another where this is technically feasible.

## Chapter IX. Final provisions

Art. 84. The library does not assume responsibility for valuables lost or damaged in the library spaces.

Art. 85. The library reserves the right to select donations received from individuals or legal entities, depending on the relevance for the library fund.

*The Administrative Board of the George Emil Palade University of Medicine and Pharmacy of Tîrgu Mureș approved the present Regulation on October 20, 2020. The present Regulation entered into force on October 21, 2020.*