



Reference Documents:

Law No. 1/2011 regarding national education, with subsequent amendments and completions

Charter of George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș

Law No. 206/2004 regarding good conduct in scientific research, technological development and innovation, with subsequent amendments and completions

Code of Ethics and Professional Conduct for George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș

Code of Students' Rights and Responsibilities of George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș

METHODOLOGY ON ACCESS AND PROMOTION WITHIN THE JUNIOR RESEARCHER ACADEMY

Regulation Code: UMFST-REG-105 Edition 02

Drafted by: *Assoc. prof. Peter Olah PhD.*
Vice-rector for Scientific Research and
Innovation

Date: September 10, 2021

Approved: Administrative Board

Date: September 24, 2021

<i>Effective date:</i>	<i>September 27, 2021</i>
<i>Date of withdrawal:</i>	



Chapter I. General Provisions/The Purpose of the Methodology

Art. 1. The present methodology establishes the methods of enrolment of bachelor's and master's degree students in the category of **Junior Researcher** (hereinafter **JR**) – **Entry Level** and the criteria of promotion to **Junior Researcher – Involved Level**, as well as to **Junior Researcher – Dedicated Level** within the **Junior Researcher Academy** (MAPJRA).

Chapter II. Field of Application

Art. 2. This methodology is applied within the **Junior Researcher Academy**. This methodology is available for bachelor's and master's degree students from UMFST G.E. Palade Tg. Mureș.

Chapter III. Enrolment in JRA – Obtaining the Status of Junior Researcher – Entry Level

Art. 3. In order to become JRA members and to obtain the status of **JR – Entry Level**, students from bachelor's and master's degrees have to fill the following documents:

- *Application for enrollment at the Junior Researcher Academy*, according to the model from Annex-01;

The document will be available to candidates online on the UMFST website, in the JRA - Entry level section, during **October-November** each year.

- The JRA will ask the *the Dean's Office* to verify the applicant's student statute and enrollment in the current academic year, as well as the fact that the applicant has not repeated any year of study due to the accumulation of an insufficient number of ECTS for promotion.

The result of approval or rejection of the application shall be sent out to each applicant via e-mail within 10 working days from receipt.

Art. 4. JR – Entry Level are going to take part in an internship of **at least one academic year**, during which they are going to participate in the activities of the JRA suitable for this level, including training courses that focus on learning and developing abilities that will facilitate building a future career in the field of research.

Chapter IV. Promotion to the Status of Junior Researcher – Involved Level

Art. 5. Eligible for promotion to **JR – Involved Level** are those JRA members that meet the following condition:

- have taken part in at least three training courses organised by JRA within the activities for **JR – Entry level**.

Art. 6. In order to be promoted to **JR – Involved level**, members of JRA with JR – Entry level status that meet the conditions from Art. 5 are going to send to jra@umfst.ro the following document (signed and scanned):

- *Cover letter in English*, according to Annex 02.

The JRA will ask the *the Dean's Office* to verify the applicant's student statute and enrollment in the current academic year, as well as the fact that the applicant has not repeated any year of study due to the accumulation of an insufficient number of ECTS for promotion.



Art. 7. The selection for promotion to Involved level takes place in **October** each year. The selection calendar shall be announced by posting it on the UMFST website, section JRA – Involved level.

Art. 8. The applications of the students are going to be evaluated by a selection committee from the Scientific Vice-rector's office. Successful candidates shall participate at an interview with the selection committee.

The result of the approval or rejection of the application will be sent by e-mail to each candidate according to the established schedule.

Art. 9. JR – Involved level are going to complete an internship of **at least one academic year**, during which they are going to take part in the activities organised by JRA at this level.

Chapter V. Promotion to the Status of Junior Researcher – Dedicate Level

Art. 10. Eligible for promotion to **JR – Dedicated level** are those members of JRA who meet one of the following conditions:

- have successfully implemented an “**Initiation Grant**” in research obtained through the JRA internal-Involved level competitions.
- participated at least one scientific conference, as main author, with a presentation or poster and published at least one article in extenso, as main author, in a journal of UMFST G.E. Palade Tg. Mureș, in an international journal indexed in international databases (IDB), in an international journal indexed in Web of Science or in a volume of a scientific event. The documentation and writing of the article will be done according to the specific methodology for one of the following types of articles: systematic review, state-of-the-art review, umbrella review, meta-analysis.

Art. 11. In order to be promoted to **JR – Dedicated level**, members of JRA with JR – Involved level status that meet the conditions from Art. 10 are going to send to jra@umfst.ro the following documents (signed and scanned):

- *a cover letter in English*, according to Annex 02;
- *a letter of recommendation* from their tutor from the laboratory/research center where the candidate is going to carry out its activity.

The JRA will ask the *the Dean's Office* to verify the applicant's student statute and enrollment in the current academic year, as well as the fact that the applicant has not repeated any year of study due to the accumulation of an insufficient number of ECTS for promotion.

Art. 12. The selection for promotion to Dedicated level takes place in **February** each year. The selection calendar shall be announced by posting it on the UMFST website, section JRA – Dedicated level.

Art. 13. The applications of the students are going to be evaluated by a selection committee from the Scientific Vice-rector's office. Successful candidates shall participate at an interview with the selection committee.

The result of the approval or rejection of the application will be sent by e-mail to each candidate according to the established schedule.



Chapter VI. Other provisions

Art. 14. UCSDT/JRA can make revisions of the present regulation in accordance with newly identified needs or as a result of modifications in the legal framework.

The present regulation was approved by the Administrative Board of the George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș on the 24th September 2021 and comes into force on 27th September 2021.

Annexes

Annex 01: Application for enrollment at the Junior Researcher Academy UMFST-REG-105-F01-Ed.02

Annex 02: Cover letter UMFST-REG-105-F02-Ed.02



Annex 01: UMFST-REG-105-F01-Ed.02

Application for enrollment at the Junior Researcher Academy

APPROVED

Vice-Rector for Scientific Research and Innovation

JRA coordinator _____

Name and surname: _____

Faculty: _____

Study program / Domain / Specialization: _____

Undergraduate / master's degree studies: _____

Tuition - budget / fee: _____

Average for the last year: _____

Year of study: _____

Address: _____

Phone: _____

Email Address: _____

Motivation: _____

Area of interest: _____

Târgu Mureș, Date:

Signature,



Annex 02: UMFST-REG-105-F02-Ed.01

Ref. to: Junior Researcher – Involved/Dedicated level
UMFST G.E. Palade Tg. Mureș
Junior Researcher Academy

Name/Surname
Address, phone, e-mail

Cover Letter (max. 2 pages)

Dear Sir or Madam,

- 1) Candidate profile
- 2) Motivation
- 3) Skills and experience
- 4) Career development plan

Târgu Mureș, Date:

Signature,
