

 UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE TÎRGU MUREȘ	Type: Procedure PROCEDURE FOR ADMISSION PROCESS TO THE UNIVERSITY DOCTORAL STUDIES Cod: UMFTGM-PO-SDR-01-EN	Edition number 03
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UNIVERSITY OF MEDICINE AND PHARMACY OF TÎRGU MUREȘ
“UMF TÎRGU MUREȘ”

*Procedure regarding the Admission Process to
University PhD studies*

Cod: UMFTGM-PO-SDR-01-EN

1. The list of responsible persons for the elaboration, verification and approval of the edition, or as the case may be, revision of the current procedure:

	Elements regarding the responsables/operation	Surname and name	Position	Date	Signature
	1	2	3	4	5
1.1.	Elaborated by	Prof. Rodica Bălașa, PhD Prof. Lucian Pușcașiu, PhD Assoc. prof. Aura Rusu, PhD	Director of CSUD Director of CSD Scientific Secretary	04. 05. 2018	
1.2.	Verified by	Assoc. prof. Corneliu Tanase, PhD	Director of the Department for quality assurance	04. 05. 2018	
1.3.	Approved by	Prof.dr. Angela Borda	p. Rector UMF Tîrgu Mureș	07.05.2018	

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2. The situation of editions and revisions in the operational procedure editions:

	Edition, or the revision of the edition	Revised Component	Revision	The date from which the provisions of the edition or the revision apply
	1	2	3	4
2.1.	Edition 1, revision 2	-	-	18.09.2012
2.2.	Edition 1, revision 3	1., 3., 4., 8.	-	10.07.2014
2.3.	Edition 2, revision 0	8.1.10, 8.2.15(5-8) 8.2.16 , Annex 08	-	06.04.2015
2.4.	Edition 2, revision 1	6.2 , 8.1 (8), 8.2.13 (f), 8.2.14 (2), 8.2.15 (1,3), 8.2.16, Annexes 08-11	-	25.04.2016
2.5.	Edition 3, revision 0	harmonization of legislation 4.1, 6.2, 8.1(4), 8.1(6), 8.2(13-16), Annexes 1-3, 8-11	-	29.05.2017
2.6	Edition 3, revision 1	6, 8; 10 (Annexes 1-8)	Adding, removing	20.03.2018
2.7	Edition 3, revision 2		modification	

3. List of the person to whom the edition is disseminated, or as appropriate, the revision within the operational procedure edition

	Scope of the dissemination	Copy no.	Department	Position	Name and surname	Date	Signature
1	2	3	4	5	6	7	8
3.1.	Archiving evidence	1	DAC	Director of DAC	Assoc. prof. Corneliu Tănase, PhD	11.05.2018	
3.2.	informing assimilation application	Informative copy	IOSUD	Director of CSUD	Prof. Rodica Bălaşa, PhD	11.05.2018	

4. Scope:

- 4.1. This procedure establishes the principles, methods, criteria and stages underlying the rigorous, fair and transparent process of selection and ranking of candidates for full-time PhD studies, for places with or without tuition fee.
- 4.2. The Doctoral School provides transparency of assessment and selection of candidates for admission to PhD places offered by PhD supervisors, and guarantees access to this information by publishing it on the internet site of UMF Tîrgu Mureş and by other means of communication.
- 4.3. The information about admission will be published on the website of U.M.F. Tîrgu Mureş:
<http://www.umftgm.ro/doctorat/admitere-la-doctorat.html>

5. Field of application:

- 5.1. The procedure applies to the annual admission process to University PhD studies from the Doctoral School of IOSUD UMF Tîrgu Mureş.
- 5.2. The procedure applies to all the admission processes to University PhD studies.

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5.3. The IOSUD Director and the Director of the Doctoral Schol Council are responsible for the smooth conduct of the entrance examination, in compliance with the standards of quality, academic ethics and legislation in force.

6. Reference documents (regulations) applicable to the regulated activity

6.1. International regulations, international standards

- SR EN ISO 9000:2015 „Quality management systems. Fundamental principles.”
- SR EN ISO 9001:2015 „Quality management systems. Requirements ”

6.2. Primary legislation:

- Law of National Education no. 1/2011, with the subsequent amendments O.G. 92/2012 and OUG 49/2014;
- PhD studies Code H.G. 681/2011 with the subsequent amendments HG134/2016;
- MEN Order no. 6102/15.12.2016 National Framework for Bachelor, Master and Doctorate Admission 2017-2018;
- Institutional Regulation of I.O.S.U.D. (UMFTGM-REG-06);
- Organisational Regulation of the Medical-Pharmaceutical Research Master Program (UMFTGM-REG-75)

6.3. Secondary legislation:

- Order no. 400/2015 of the Government's Secretary General for approving the internal management control Code of the public entities with the subsequent amendments;
- Order no. 200/2016 regarding the amendments and supplements of Order no. 400/2015 of the Government's Secretary General for approving the Code of internal management control of the public entities.

6.4. Other documents, including the internal regulations of the public entity:

- The Charter of the University of Medicine and Pharmacy of Țirgu Mureș
- Internal decisions in force

7. Definitions and abbreviations of terms used in the operational procedure:

7.1. Definitions of terms

No.	Term	Definition
1.	Operating procedure	Formal written presentation of all the steps to be followed, of the established working methods and of the rules to be applied in order to carry out the activity, with regard to the procedural aspect.

7.2. Abbreviations of terms

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No.crt.	Abbreviation	Abbreviated terms
1.	O.P	Operating procedure
2.	E	Elaboration
3.	V	Verification
4.	A	Approval
5.	Ap.	Application
6.	Ah.	Archiving
7.	U.M.F. Tîrgu Mureş	University of Medicine and Pharmacy of Tîrgu Mureş
8.	C.A.	The Administrative Board
9.	D.A.C.	Department for quality assurance
10.	P.V.	Minutes
11.	S.D.R	Doctoral School
12.	I.O.S.U.D.	Institution Organizing University PhD studies
13.	C.S.U.D.	Doctoral University Studies Council
14.	C.S.D.	Doctoral School Council

8. Description of the Operating Procedure:

8.1. Overview

1.) PhD studies represent the third cycle of academic studies and allow acquisition of a qualification of level 8 of the European Qualifications Framework for lifelong learning (EQF/CEC) and the National Qualifications Framework. The admission to PhD studies is based on a competition organised by the University of Medicine and Pharmacy of Tîrgu Mureş (UMF Tîrgu Mureş) through IOSUD of UMF Tîrgu Mureş. Registration for admission to PhD studies can be done, regardless of the domain in which the candidate has obtained the bachelor's and master's degree.

2.) The PhD studies are organised within the accredited Doctoral School of UMF Tîrgu Mureş, operating within the institutional framework of IOSUD of UMF Tîrgu Mureş. The Doctoral School functions as a higher education institution accredited by the Ministry of National Education on the bases of the periodic assessment of its institutional ability to offer an integrated learning environment and advanced research of national/international level.

3.) Are entitled to participate to the admission competition, university graduates of the 1st cycle of studies in the sectoral regulated field, with minimum 300 study credits with a graduation certificate, as well as a master degree or the equivalent of this, from the country or from abroad for other fields. Graduates of the long-term 1st cycle of studies with diplomas issued up to the graduation of the first class, organised in accordance with the law no. 288/2004 can participate only with the graduation certificate. According to the regulations regarding the study credits, the 300 study credits are formed out of the 1st cycle of studies program with 180 study credits and a 2 year master program with 120 study credits (two master programs of one year equal 60 study credits; in this case credits cannot be summed up).

4.) The PhD studies are organised only in the full-time form, with funding from the state budget (subsidised through research grants) or with tuition fees. According to the law, a person can receive funding from the state budget just for one doctoral program.

5.) When registering for the admission competition, the PhD candidate chooses a PhD supervisor from the supervisors of the University of Medicine and Pharmacy Tîrgu Mureş who offer PhD places for the admission competition. The candidates compete for a place at the respective supervisor. If successful, the PhD supervisor will coordinate the PhD studies of the respective candidate at the Doctoral School

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where the PhD has tenure.

6.) The Procedure for Admission to University PhD studies is the process of selecting candidates for each PhD vacant place that the PhD supervisors from the Doctoral School decide to propose. By Senate Decision no. 5 from 8.04.2016, it was approved, for each field, a full-time state budget place, without an admission exam for the valedictorians of UMF Tîrgu Mureş from the Medicine, Pharmacy and Dentistry programs from that academic year. If students admitted on places with tuition fee (maximum 4 by Administrative Board's Decision no. 29/04.09.2017) present proof of assuming a co-tutoring program with a foreign PhD supervisor and minimum a mobility during the PhD studies, their annual tuition fee is covered by the University.

7.) Doctoral Schools provide transparency of selection and admission to PhD studies, of assessment criteria and solicited standards, as well as access to these information.

8.) The selection of candidates is done by a unique admission committee, consisting of the president (Director of CSUD/CSD), 3 CSD members and the PhD supervisor. The secretaries of the admission committee will be nominated from UMF's PhD students. The secretaries of the committee and the secretaries of the Doctoral School provide only the administrative activity and work for the admission process to the PhD studies.

9.) The allocation of places is done distinctly and in proportion to the Medicine, Pharmacy and Dentistry programs, related to the proportion of PhD supervisors corresponding to their fields of competence or by Senate decisions regarding the allocation of budget places in the fields of Medicine, Dentistry and Pharmacy.

10.) I.O.S.U.D. of U.M.F. Tîrgu Mureş specifies the necessary documents for the enrollment to the PhD admission competition, the list being displayed both at the I.O.S.U.D, as well as on the site UMF Tîrgu Mureş. The admission requirements, including the number of places available, must be made public every year, by the university, at least 6 months prior to the admission contest.

11.) It is forbidden, under penalty of law, that the criteria for assessing and selecting the candidates promote any candidates for PhD studies.

12.) Nationals of EU, EEA or Swiss Confederation have access to PhD studies in the same terms as specified by the normative acts for Romanian citizens, including the fees (admission fee, tuition fees and PhD thesis defence fee).

13.) Citizens not belonging to EU, EEA or Swiss Confederation, graduates of master degrees or graduates with a bachelor's degree or equivalent of long-term studies (4, 5, 6 years) have access to PhD studies under the same conditions as those provided by the normative acts for Romanian citizens. Studies conducted by them outside Romania are recognised by the National Centre for Recognition and equivalence of diplomas department of the Ministry of National Education.

8.2. Methodology

8.2.1

(1) The registration process for Romanian citizens and citizens of EU, EEA or Swiss Confederation regarding the participation to the admission competition organised for PhD studies is as follows:

(2) The candidate consults the list of scientific supervisors in different doctoral fields displayed both at I.O.S.U.D. U.M.F. Tîrgu Mureş (according to **Annex 04** of this procedure – updated for each academic year) and on the website <http://www.umftgm.ro/doctorat/admitere-la-doctorat.html>. He/She also consults with the scientific supervisor he has chosen, in order to establish the project theme and fills in **Annex 06** - Model of research project, for the evaluation and ranking of candidates.

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(3) The candidate pays the admission fee according to the approved fees for the academic year. (**Annex 05**).

(4) The name of the candidate, as well as the mention "PhD admission registration fee, University of Medicine and Pharmacy of Tîrgu Mureș" will be mentioned on the receipt. The receipt will be attached to the registration dossier submitted to I.O.S.U.D. of U.M.F. din Tîrgu Mureș (Main building, second floor, room 236).

(5) During the approved and announced registration period, the candidate submits at I.O.S.U.D. of U.M.F. Tîrgu Mureș, 38 Gheorghe Marinescu Street, second floor, room. 236, the documents mentioned in **Annex 01**:

- a) standard registration form (**Annex 02** and **Annex 03**);
- b) Photocopies of: (accompanied by the original documents for compliance):
 - Identity card;
 - Birth certificate;
 - Marriage certificate (if applicable) or name change certificate;
 - Baccalaureate diploma or equivalent;
 - Diploma of higher education (bachelor or equivalent) including the transcript of academic records;
 - Master degree (if applicable), certification/degree and transcript of academic records, Medical-Pharmaceutical Research Master Program.;
- c) Curriculum vitae (Europass):
 - personal information;
 - work experience;
 - scientific activity indicating the areas of interest;
- d) Certificate of employee of UMF Tîrgu Mureș (where applicable).
- e) Evaluation record of scientific activity of the candidate (**Annex 08**):
 - I –works published separately: - *In extenso* (scientific journals: ISI with or without impact factor, BDI/B+ CNCSIS listed in: Medline/MD Consult, PubMed, Index Copernicus, Web of Science Clarivate Analytics, EBSCO, EMBASE, ScienceDirect (Scopus), ProQuest, SpringerLink, ERIH, CEEOL, DOAJ, Biosis, International Pharmaceutical Abstracts);
 - *In extenso* (scientific journals B, proceedings);
 - In summary (congresses, conferences, symposia published in the supplements of some ISSN journals or in abstracts volumes with ISBNs);
 - II – monographs (courses and practical work):
 - sole author/first author (publishing house with ISBN, mentioned in Cataloguing in Publication- CIP);
 - co-author (publishing house with ISBN);
- f) Certificate of language competency (obtained from the Department of Modern Languages of UMF Tîrgu Mureș) or a valid certificate of language competency with international recognition such as Cambridge, TOEFL, DALF, Goethe, PROFEX, TESPIS etc.
- g) Model of research project in proposed theme (**Annex 06**)
- h) Certificate of internal activities according to UMFTGM-REG-19 art.12 (where applicable);
- i) Receipt proving payment of the admission fee;
- j) Cardboard dossier.

8.2.2.

(1) The registration procedure for nationals from EU third countries (CPV), which are not in the European Union (EU), EEA or Swiss Confederation, who want to participate in the admission examination organised

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for PhD studies, is regulated by the Order of Minister of National Education.

(2) Regarding admission to all university courses taught in Romanian, all foreigners are required to submit a certificate of language competency for Romanian issued by institutions authorized by the Ministry of Education, according to the approved methodology in force regarding the general organization and running of the admission to Bachelor's degree, master's and doctoral cycles for academic year 2017-2018.

8.2.3.

(1) Regardless of the field, the competition for PhD admission consists of one examination, an interview to present the research project, on an accepted theme, agreed upon with the PhD supervisor, (Annex 06) as well as the evaluation of the scientific performance.

(2) The admission to PhD studies will be preceded by an eliminatory language competency test to prove the mastering of an international language proposed by the applicant. The competency test is taken at the Department of Modern Languages, of UMF Tîrgu Mureș. If the candidate has a valid internationally recognised language certificate (Cambridge, TOEFL, Dalf, Goethe, PROFEX, TESPIS etc.), the competency test is not necessary. The test consists of a written test (listening comprehension, summary of a medical article, medical lexical exercises) and it will be completed with a grade of pass/fail.

(3) The order of the budget places is established based on the final grade obtained by the candidate and based on the option selected on the standard registration form (for example, the candidates who have selected only the tuition fee places, cannot be enrolled on a budget place and vice versa). The candidates who have opted for budget places or for tuition fee places, will be admitted based on the score, on budget places, on tuition fee places or on places financed by the University (international cotutoring) depending on the availability of the places offered by the PhD supervisor.

(4) The classification of candidates who have obtained equal marks shall be in descending order of the relevant research score-the validated score for the second criterion of the scientific activity-publications. If there is equality also in this case, then the descending order of the grade from the interview/research project granted by the admission committee is the next element of classification.

(5) During the period assigned for the confirmation of the positions occupied by the candidates, candidates admitted on budget places (financed by study grants) will confirm the occupation by submitting the Bachelor's (Master's) degree; the candidates who had passed the bachelor's examination in the current academic year, ended during the admission contest period, will submit a graduation certificate, in original. This certificate is replaced, at the latest by the date of the end of its validity, with the corresponding diploma.

(6) The candidates admitted for full-time PhD studies with tuition fee will confirm the place by presenting at the Doctoral School, during the period assigned for confirmation, the receipt that proves the payment of at least the first instalment. The tuition fee is paid at the Cashier of the University of Medicine and Pharmacy Tîrgu Mureș.

(7) The candidates for full-time PhD studies admitted on state budget places, who do not submit the enrollement papers, during the first two weeks, lose the right to enrollement, and the budget places can be allocated to students who have confirmed the tuitions fee places, in a descending order of the averages obtained in the admission competition (according to Annnex 9)

8.2.4.

(1) The classification of candidates is done by evaluating the following quantifiable elements that will generate the final overall average:

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- the mark given for the interview/research project, 30%;
- the average calculated for the 1st Criterion, 30%;
- the score for the 2nd Criterion, 40%.

(a) The interview/research project is marked from 1 to 10 (integer values) with the minimum admissible mark being 5 for the calculation of the final average (Annex 08). If a PhD supervisor is also a member of the Admission Committee nominated by the CSD, the marks given as a member of the Admission Committee are the arithmetic averages (rounded to whole) of grades given by the other members of the Admission Committee. The interview is given in front of an Admission Committee, which consists of the PhD supervisor, who offered the place for admission, and the representatives of C.S.D. from I.O.S.U.D. of U.M.F. Tirgu Mures. Candidates compete, on budget tuition fee places in accordance with the topic of the project submitted, only for the available place announced by the respective PhD supervisor and its field of competence - Medicine, Dentistry or Pharmacy. If the score difference awarded by the members of the Admission Committee is greater than 2 points, the extreme marks will be eliminated.

(b) The 1st criterion is the average of the study years and the bachelor's examination, average validated by the Admission Committee for PhD studies, in accordance with the diplomas and the transcripts of academic records attached to the file by the candidate. For the 1st criterion the average grade of the study years it is calculated with the average of the bachelor/dissertation exam (Annex 07).

(c) The 2nd Criterion is the scientific activity published by the candidate in the field chosen for PhD studies, scientific books, articles in extenso, etc. For the 2nd Criterion, candidates are ranked according to the score obtained and validated by the Admission Committee, based on the grid established by this admission methodology. There will be a maximum of 2 articles published in the same magazine (indexed ISI/BDI/B +/B) except for ISI articles from the red area. Articles in press are not accepted. The Classification in the order of the score obtained and validated from 2nd Criterion is considered as the first tie-breaker element in case of candidates with equal final overall averages. (Annex 07).

(d) Graduates of the Doctoral School Master program receive a 15% bonus for the final general average but within the overall average of 10.

(e) In accordance with the internal regulations for demonstrators (UMFTGM-REG-19 art. 12), for the didactic activities conducted by the intern, the candidate for admission to PhD studies will receive a bonus of 10% of the score obtained for the final calculation of the general average, within the maximum limit of the average of 10, provided that these activities, recognized and certified by a certificate, have been of minimum 3 years.

(2) The final general average calculation method is as follows:

1 ex officio p + 0,3·9·(Average 1st criterion)/10 + 0,4·9·(Grade 2nd Criterion)/10 + 0,3·9·(Interview)/10 = 10 points

Bonuses will apply only to the score of the three essential items, excluding the ex-officio point, but maximum within the final overall average of 10.

(3) The overall minimum final average for a candidate to be declared admitted is 7.00, taking into account that the scoring system is between 1 and 10 and the overall final average is calculated with two decimals without rounding.

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(4) The Admission Committee completes and submits the Assessment Report (Annex 08) to CSD, which, based on the established selection criteria, draws up the classification of the candidates in order of the averages obtained, so that they occupy the places with or without tuition fee with, separately on the specific domains (Medicine, Dentistry and Pharmacy) and proposes their enrollment.

(5) The complaints regarding the score given and validated by the Committee are filed within 24 hours (one working day) after the final results are displayed. No complaints are allowed for the interview. The complaint is resolved within 48 hours by C.S.D., and the decision taken is final.

8.2.5. For the registration in the first year of PhD studies, the candidates who have confirmed the place will:

(1) Complete the study contract in 3 copies and will submit it to the Doctoral School, signed by hand by them, by the PhD supervisor and the legal representative of IOSUD, within the first two weeks of the academic year. In the contract, there will also be mentioned the members of the doctoral guidance commission which will be established in agreement with the PhD supervisor. Thus, in order to conduct their PhD studies, the PhD candidates are assisted by a guidance commission consisting of three other members who can be part of the PhD supervisor's department, or other academics affiliated or non affiliated to the Doctoral School.

(2) Establish, together with the PhD supervisor, the plan of the PhD studies in 3 copies, signed by hand, using the curricula of the Doctoral School for that academic year, which will be posted on the website of the Doctoral School <http://www.umftgm.ro/doctorat/admitere-la-doctorat.html>.

(3) The Plan of PhD studies is submitted to the Doctoral School headquarters (UMF Tirgu Mures central building, second floor, room 236) within 15 days from PhD candidate's registration and it is approved by the Directors of C.S.D and C.S.U.D.

8.3. Transitional and final dispositions

After completing the admission procedure and signing the PhD studies contract, the admitted person has the status of PhD student during the course of the program.

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9. Responsibilities and liabilities:

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	0	1	2	3	4	5
1.	C.S.U.D. of I.O.S.U.D. of U.M.F. from Țirgu Mureș - specification of the documents necessary for enrollment in the PhD admission contest.	E				
2.	PhD Candidate-consults the list of PhD supervisors; consults with the chosen PhD supervisor	E				
3.	Candidate - paying the fee for the doctoral admission contest; submission of the necessary documents for registration.	E				
4.	C.S.D. – the proposal of the PhD Admission Committee	E				
5.	Candidate - conducting the test of a foreign language of international movement (as the case may be) and of the competition test.					
6.	PhD admission Committee – the evaluation of the quantifiable elements of the candidates' activity; selecting PhD candidates for vacant places; completing and submitting the Evaluation Report to C.S.D.				Ap.	
7.	C.S.D. – the candidates' classification.		V			
8.	Admitted candidates - confirmation of the positions occupied by PhD candidates during the announced period.				Ap.	
9.	Candidates who have confirmed the occupation - complete/sign the study contract in 3 copies and submit it to the Doctoral School for registration in the first year of PhD studies during the first two weeks from the beginning of the academic year.				Ap.	
10.	PhD supervisor and the legal representative of I.O.S.U.D. – sign the study contract during the first two weeks from the beginning of the academic year.				Ap.	
11.	PhD student and the Phd supervisor – elaborate the doctoral degree plan using the offer of Doctoral Courses for the respective academic year; they agree on the composition of the Guidance Committee and mention it in the study plan.				Ap.	
12.	Guidance Committee – supporting the Phd Student				Ap.	
13.	PhD student - submitting the doctoral degree plan at the Doctoral School				Ap.	
14.	C.S.D.- approve the PhD Degree Plan.			A		
15.	I.O.S.U.D. Secretariat					Ah.

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10. Annexes list, recording:

No.	The Name of the Annex	Elaborator	Approved	No. of copies	Dissemination	Archival		Other elements
						Place	Period	
0	1	2	3	4	5	6	7	8
1	Admission to PhD studies calendar	C.S.D. Scientific Secretary	C.S.U.D. C.A.					
2	Enrollment form UMFTGM-PO-SDR-01-F01-Ed.03-Rev.1	C.S.D. Scientific Secretary	C.S.U.D. C.A.					
3	Data UMFTGM-PO-SDR-01-F02-Ed.03-Rev.1	C.S.D. Secretar Științific	C.S.U.D. C.A.					
4	LIST of PhD supervisors who request PhD places from among those that are available	C.S.D. Scientific Secretary	C.S.U.D.					
5	Tuition fee	C.S.D.U.D.	C.A. Senat					
6	Research project. Model for PhD candidates UMFTGM-PO-SDR-01-F03-Ed.03-Rev.1	C.S.D. Scientific Secretary	C.S.U.D. C.A.					
7	Assesment of Activity UMFTGM-PO-SDR-01-F04-Ed.03-Rev.1	C.S.D. Scientific Secretary	C.S.U.D. C.A.					
8	Evaluation Report UMFTGM-PO-SDR-01-F05-Ed.03-Rev.1	C.S.D. Scientific Secretary	C.S.U.D. C.A.					
9	Final List of Candidates UMFTGM-PO-SDR-01-F06-Ed.03-Rev.1	C.S.D. Scientific Secretary	C.S.U.D. C.A.					
10	Quantification Guide to Doctoral Admission for Evaluation and Quantification of the Interview/Research Project UMFTGM-PO-SDR-01-F07-Ed.03-Rev.1	C.S.D. Scientific Secretary	C.S.U.D. C.A.					

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Annex 01: Admission to PhD studies calendar

ADMISSION TO PHD STUDIES CALENDAR 2018

September 2018

- Candidates' enrollment: 20 – 21.09.2018 (9⁰⁰ – 13⁰⁰)
- International language test: 21.09.2018 (15⁰⁰)
- Admission exam: 24 - 26.09.2018
- Display of results and appeals: 27 - 28.09.2018
- Candidates' registration: 01.10.2018

Documents required for enrollment:

1. Standard registration form. (**Annex 02** and **Annex 03**)
2. Photocopies of: (accompanied by the original documents for compliance):
 - ID card;
 - Birth certificate;
 - Marriage certificate (if applicable) or name change certificate;
 - Baccalaureate diploma or equivalent;
 - Diploma of higher education (Bachelor or equivalent) including the transcript of academic records;
 - Master degree (if applicable), certification/degree and transcript of academic records, Medico-Pharmaceutical scientific research master;
3. Curriculum vitae (Europass):
 - personal information;
 - work experience;
 - scientific activity indicating the areas of interest.
4. Certificate of employee of UMF Țirgu Mureș (where applicable). (**Annex 07**):
5. Evaluation record of scientific activity of the candidate (Annex 08):
 - a. works published separately:
 - i. *In extenso* (scientific journals: ISI with or without impact factor, BDI/B+ CNCSIS listed in: Medline/MD Consult, PubMed, Index Copernicus, Web of Science Clarivate Analytics, EBSCO, EMBASE, ScienceDirect (Scopus), ProQuest, SpringerLink, ERIH, CEEOL, DOAJ, Biosis, International Pharmaceutical Abstracts);
 - ii. *In extenso* (scientific journals B, proceedings);
 - iii. In summary (congresses, conferences, symposia published in the supplements of some ISSN journals or in abstracts volumes with ISBNs);
 - b. monographs (courses and practical work):
 - i. sole author/first author (publishing house with ISBN, mentioned in Cataloguing in Publication- CIP);
 - ii. co-author (publishing house with ISBN);

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6. Certificate of language competency (obtained from the Department of Modern Languages of UMF Tîrgu Mures) or valid certificate of language competency with international recognition such as Cambridge, TOEFL, DALF, Goethe, PROFEX, TESPIs etc.
7. Model of research project in proposed theme (Annex 06) – signed by the candidate and the PhD supervisor, under evaluation in order to classify candidates to obtain a PhD place for full-time studies with or without tuition fee;
8. Certificate of internal activities according to UMFTGM-REG-19 art.12 (where applicable);
9. Receipt proving payment of the admission fee;
10. Cardboard clasped dossier.

The dossiers with the documents necessary for the enrollment to the PhD admission exam will be submitted at the Doctoral School of UMF Tîrgu-Mures, 38 Gh. Marinescu Street, main building, second floor, room 236, during the previously mentioned period, between 8 a.m to 3 p.m.

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Annex 02: UMFTGM-PO-SDR-01-F01-Ed.03-Rev.1

Enrollment form

For the exam of admission to PhD studies, session _____

Fundamental field: **MEDICAL SCIENCES**

Field: **MEDICINE** ☐ **DENTISTRY** ☐ **PHARMACY** ☐

(please tick only one domain from above, corresponding to the field of competence of the PhD supervisor)

PhD Supervisor: _____

Form:

FULL-TIME BUDGET ☐ **FULL-TIME WITH TUITION FEE** ☐ **FULL TIME BUDGET or**

WITH TUITION FEE ☐ (Please tick one option, eg. choosing the full time budget place option does not allow you to sign up on the full time tuition fee places and vice versa)

Surname and name _____
(the name from birth certificate and only after that the name changed by marriage or for other reasons)

Parents' names: father _____ mother _____

Place and date of birth:

city _____ county _____
_____ year _____ month _____ day _____

PIN:

Nationality _____ Marital status _____

Work and position _____

Phone number _____

Studies and graduation year:

Address for correspondence: city _____ county _____
street _____ No. _____, Bl. _____, Sc. _____, Ap. _____,
code _____ landline telephone _____ mobile _____ e-mail _____

Specific mention: - valedictorian of _____ program from Faculty
of _____ University _____ class _____.

(this specific mention has to be justified by a certificate from the university)

Candidates admitted on budget places (financed by study grants) will submit the Bachelor's (Master's) degree; the candidates who had passed the bachelor's (master's) examination in the current academic year, ended during the admission contest period, will submit a graduation certificate, in original. This certificate is replaced, at the latest by the date of the end of its validity, with the corresponding diploma

Date: _____

Signature _____

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AFFIDAVIT

regarding the preparation of the file for admission to PhD studies

The undersigned _____, living in _____, street _____, no. _____, county _____, working at (where applicable) _____, position _____, Discipline _____ Department _____ Faculty _____, Hereby I declare, on my own responsibility, aware of the consequences of the false declaration under private signature, provided by the Criminal Code, the following:

The entire scientific activity declared in the dossier for admission to PhD studies complies with the norms of good conduct in the research activity, as they are defined by the Law no. 206/2004 on Good Conduct in Scientific Research, Technological Development and Innovation, the Charter of the University of Medicine and Pharmacy in Tirgu Mures and the Code of Ethics and Professional Deontology of the University of Medicine and Pharmacy of Tirgu Mures.

In this respect, none of the scientific achievements mentioned in this dossier presents:

- Making false or false data, falsification of experimental or clinical data;
- Elements of plagiarism or auto-plagiarism, including multiple publication of the same results;
- Publications in which, as main author, I have included in the list of authors who have not contributed to the works or who have not been asked to be included in the list of authors or I have removed authors who have contributed to the accomplishment of the work;
- Publications in which I have been mentioned as a co-author without a significant contribution to the publication;
- Co-author of publications containing falsified or made data.

I also mention that I ☐ **have not been** / ☐ **have been** a PhD student at a PhD degree program on a budget basis, financed by M.E.N.

I am aware that the identification of some of the situations mentioned above during or after the admission procedure, irrespective of the time elapsed since admission, implies the notification to the Ethics and Deontology Commission of the University, with applying the sanctions decided by it, the annulment of the quality of PhD student obtained and the notification of the competent authorities as the respective deviations are crimes according to the criminal law.

Date: _____

Signature _____

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Annex 03: UMFTGM-PO-SDR-01-F02-Ed.03-Rev.1

DATA

Required for candidates seeking admission to higher education institutions for all cycles of university studies

No.	Fields	Subfields	Your Data
Section 1 – Personal data of the candidate with Romanian/foreign citizenship			
1	Surname at birth (from the birth certificate)		
2	Current surname (after marriage, adoption, change at request, if applicable, according to the proof)		
3	First name		
4	Father's initial		
5	PIN		
6	Date of birth	Year	
		Month	
		Day	
7	Place of birth	Country of origin	
		County	
		Town	
8	Sex	F/M	
9	Marital status	Married	
		Single	
		Divorced, widow(er)	
10	Social special status (if applicable)	Orphan, coming from orphanages, foster care, single parent family	
11	Citizenship	Romanian citizens residing in	
		Romania/abroad	
		Other citizens	
12	Ethnicity (may not be declared)		
13	Place of residence	Country	
		County	
		City/Town/Area	
		Address (street, number, scale, floor, apartment)	
14	Identity card/Travel document (only for foreigners)	Series	
		Number	
		Issued by	
		Date of issue	
		Validity	
15	Other personal data	Phone	
		E-mail address	
16	Candidates falling within the category of persons with disabilities	Tick only people in this situation, based on documents	

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Section 2.a. - Data on the candidate`s previous education

1	Graduated high-school Studies	<i>The institution where he graduated</i>	
		<i>Country</i>	
		<i>Locality</i>	
		<i>County</i>	
		<i>Profile/Field</i>	
		<i>Duration of studies</i>	
		<i>Year of graduation</i>	
		<i>Form of study (day/evening/FR)</i>	
2	Identification data of diploma (baccalaureate or equivalent diploma for candidates who have completed previous studies abroad)	<i>Type of diploma - name</i>	
		<i>Series</i>	
		<i>Number</i>	
		<i>Issued by</i>	
		<i>Year of issue</i>	
3	Other observations (if the candidate has completed previous studies abroad)	<i>Endorsement/Recognition of diploma at Ministry, No./Series of act of recognition/equivalent</i>	

Section 2.b. – Data on the candidate`s previous education (university cycle graduate)

1	Graduate studies	<i>Country</i>	
		<i>Locality</i>	
		<i>County</i>	
		<i>Name of higher education institution</i>	
		<i>Faculty</i>	
		<i>Field/Profile</i>	
		<i>Program of study/Specialization</i>	
		<i>Title obtained</i>	
		<i>Form of study (day/FR/ID/evening)</i>	
		<i>Form of financing of studies (budget/fee)</i>	
		<i>Duration of study (number of years/semesters, if any)</i>	
		<i>Year of graduation</i>	
2	Identification data of the certificate of studies (diploma / bachelor`s degree / equivalent/master`s degree)	<i>Type of diploma - name</i>	
		<i>Series</i>	
		<i>Number</i>	
		<i>Issued by</i>	
		<i>Year of issue</i>	

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		<i>Diploma supplement/Transcript accompanying the certificate of studies</i>	
3	Other observations (if the candidate has completed previous studies abroad)	<i>Endorsement/Recognition of diploma at Ministry, No./Series of act of recognition/equivalent</i>	

Date _____

Signature _____

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Annex 04: The List of PhD supervisor who can solicit places

LIST

Scientific supervisors who request PhD places from among those that are available

(The list will be updated by 31 July of the current year with PhD supervisors confirmed by the Senate and published on the site <https://www.umftgm.ro/doctorat.html>)

No. crt.	Title	PhD Supervisor	Current PhD students	No. of PhD available places	No. of places required
MEDICINE					
1.	Professor	ABRAM Zoltan Samoil, PhD			
2.	Professor	AZAMFIREI Leonard, PhD			
3.	Associate professor	BACĂREA Anca, PhD Hab.			
4.	Professor	BAGHIU Maria Despina, PhD			
5.	Professor	BĂLAȘA Rodica Ioana, PhD Hab.			
6.	Professor	BĂNESCU Claudia, PhD Hab.			
7.	Professor	BĂȚAGĂ Simona Maria, PhD			
8.	Professor	BĂȚAGĂ Tiberiu, PhD			
9.	Professor	BENEDEK Imre Sandor, PhD Hab.			
10.	Professor	BENEDEK Istvan, PhD			
11.	Professor	BENEDEK Theodora, PhD Hab.			
12.	Professor	BORDA Angela, PhD			
13.	Professor	BOȚIANU Alexandru, PhD			
14.	Professor	BRÂNZANIUC Klara, PhD			
15.	Professor	BRASSAI Attila, PhD			
16.	Professor	BRASSAI Zoltán, PhD			
17.	Professor	BURUIAN Mircea, PhD			
18.	Associate professor	CĂPÎLNĂ Mihai-Emil, PhD Hab.			
19.	Professor	CARAȘCA Emilian, PhD			
20.	Professor	COPOTOIU Constantin PhD			
21.	Professor	COPOTOIU Sanda Maria, PhD			
22.	Professor	COROȘ Florin, PhD Hab.			
23.	Professor	COTOI Ovidiu Simion, PhD Hab.			
24.	Professor	DEAC Radu, PhD			
25.	Lecturer	DIACONESCU Smaranda, PhD Hab. (UMF "Gr.T. Popa" Iași)			
26.	Professor	DOBREANU Dan, PhD			

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27.	Professor	DOBREANU Minodora, PhD			
28.	Professor	DOBRU Ecaterina Daniela, PhD			
29.	Professor	DOGARU Grigore, PhD			
30.	Professor	DRAȘOVEANU Constantin, PhD			
31.	Professor	GABOȘ - GRECU Iosif, PhD			
32.	Professor	GEORGESCU Anca Meda PhD Hab.			
33.	Professor	GURZU Simona, PhD, Hab			
34.	Professor	INCZE Alexandru, PhD			
35.	Professor	JUNG Ioan, PhD			
36.	Professor	KIKELI Pal, PhD			
37.	Professor	KUN Imre Zoltán, PhD			
38.	Associate Professor	MAN Adrian, PhD Hab.			
39.	Professor	MĂRGINEAN Claudiu, PhD Hab.			
40.	Professor	MĂRGINEAN Oana, PhD Hab.			
41.	Associate Professor	MIHAI Adriana, , PhD Hab.			
42.	Professor	NAGY Örs, PhD			
43.	Professor	NEAGOE Radu Mircea, PhD Hab.			
44.	Lecturer	NEMES-NAGY Enikő, PhD Hab.			
45.	Professor	NIREȘTEAN Aurel, PhD			
46.	Professor	OLTEAN Galațieon, PhD			
47.	Professor	OȘAN Virgil Gheorghe, PhD			
48.	Associate Professor	PAP Zsuzsánna, PhD Hab.			
49.	Professor	PAȘCANU Ionela, PhD Hab.			
50.	Professor	PASCU Ion, PhD			
51.	Professor	PAVAI Zoltan, PhD			
52.	Professor	PUȘCAȘIU Lucian, PhD Hab.			
53.	Professor	SIN Ileana Anca, PhD			
54.	Professor	STOLNICU Simona, PhD			
55.	Associate Professor	SUCIU Bogdan-Andrei, PhD, Hab.			
56.	Professor	SZABO Bela, PhD			
57.	Professor	SZILAGYI Tibor, PhD			
58.	Professor	TARCEA Monica, PhD Hab.			
59.	Professor	TOGĂNEL Rodica, PhD Hab.			
DENTISTRY					
60.	Professor	BICA Cristina-Ioana, PhD Hab.			

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61.	Professor.	MONEA Monica -Dana , PhD Hab.			
62.	Professor	PĂCURAR Mariana, PhD			
63.	Professor	POPȘOR Sorin, PhD			
64.	Professor	SZEKELY Melinda, PhD			
PHARMACY					
65.	Professor	CIURBA Adriana, PhD Hab.			
66.	Professor	DEHELEAN Cristina, PhD Hab. (U.M.F. "Victor Babeș" Timișoara)			
67.	Professor	DOGARU Maria Titica, PhD			
68.	Professor	GYÉRESI Árpád, PhD			
69.	Professor	MUNTEAN Daniela Lucia, PhD			
70.	Associate Professor	RUSU Aura, PhD Hab.			
71.	Professor	SIPOS Emese, PhD Hab.			
72.	Professor	ȘOICA Codruța, PhD Hab. (U.M.F. "Victor Babeș" Timișoara)			
73.	Professor	TÓKÉS Béla, PhD			

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Annex 05: PhD fees

PhD TUITION FEES 2018 – 2019 Academic year

PhD fees are paid in whole or in four equal installments at maturity:

Installment I – 15 November (current year)

Installment II – 15 April (current year)

Installment III – 15 May (current year)

Installment IV – 15 August (current year)

The university reserves the right to charge a penalty in the amount of 0.3%/day of delay calculated until payment.

No.	Description of fee	Value
1.	Tuition fee for PhD students - I-IV year Tuition fee for PhD students (enrolled by 2011)	8.000 lei 4.000 lei
2.	PhD thesis defence fee for PhD students enrolled according to GD37/1999 - PhD students from UMF Tirgu Mureș - PhD students outside UMF Tirgu-Mureș	 800 lei 1500 lei
3.	PhD registration fee - For candidates, UMF Tirgu-Mures academics, without foreign language exam - For candidates, UMF Tirgu Mures academics, foreign language exam - For candidates outside UMF Tirgu-Mures, without foreign language exam - For candidates outside UMF Tirgu-Mures, foreign language exam	 200 lei 300 lei 300 lei 500 lei
4.	Penalty for failure to pay the fee for PhD studies in due time	0,3% /day
5.	The fee for not defending essays or thesis within the established time limits during the 4 years of PhD studies O.M.E.N. 6102/15/12/2016 art. 13 alin. 4	400 lei /month
6.	Fees for foreign PhD students: - EU countries - without entrance exam – MECTS Order - EU countries - with entrance examination – full-time studies - EU third countries (CPV) - for years I-III - EU third countries (CPV) - for years IV-VI	 8.000 lei year 500 EURO/month

All the fees are paid at the Cashier of The University of Medicine and Pharmacy, or by bank transfer/postal money order, to the account RO32TREZ47620F330500XXXX opened at Tg.Mureș Treasury.

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RESEARCH PROJECT. MODEL FOR PhD CANDIDATES

1. Personal data of the project proposal director

1.1. Surname	
1.2. First Name	
1.3. Date of birth (DD/MM/YYYY)	
1.4. Year of graduation	
1.5. Address	
1.6. Phone Number	
1.7. Fax	
1.8. E-mail	

2. PhD thesis theme (max. 15 words)

--

3. Keywords (max. 5 words)

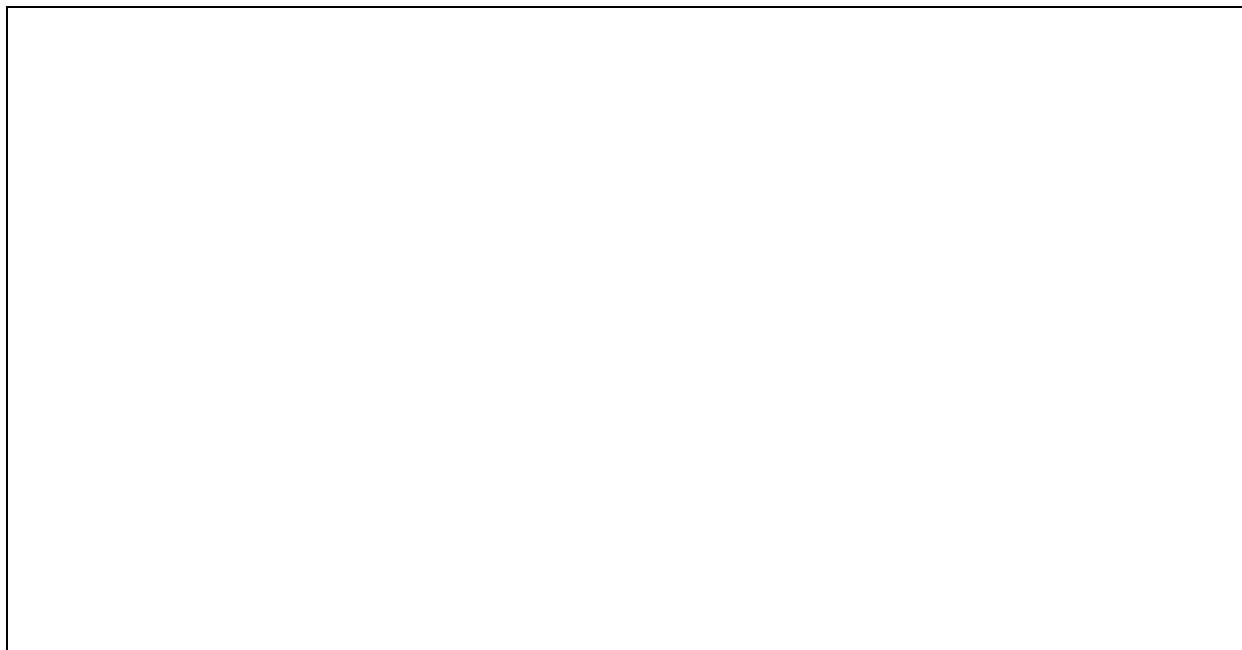
--	--	--	--	--

4. Duration of the project (max. 4 years) _____

5. Project summary (max. 200 words)

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6. The current state of knowledge in the field nationally and internationally reported to the most recent specialty literature references

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7. The potential impact of research results (maximum 1/2 page)

8. Objectives and research activities within the program

Year*	Objectives (name)	Related Activities **
20__	1.	1.
		2.
		3.
	2.	1.
		2.
		3.
20__	1.	1.
		2.
		3.
	2.	1.
		2.
		3.

*To be completed for all financial years for which the funding was requested;

** Research activities corresponding to proposed scientific objectives define the phases/stages of objective achievement. To each objective correspond several achieving/deliverable activities.

Date _____ PhD Supervisor,

Candidate's signature _____ Title, Surname, First name

Signature _____

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ASSESSMENT OF ACTIVITY

of candidates for available PhD student places

CANDIDATE INFORMATION

Surname _____ First Name _____
University degrees/Institution _____
Faculty _____ Program/Specialization _____
Year _____ Duration _____

DATA ABOUT THE AVAILABLE PLACE OF PhD STUDENT PLACE

Domain: **MEDICINE** ☐ **DENTISTRY** ☐ **PHARMACY** ☐

Phd Supervisor _____
Speciality _____

1st Criterion. Activity as a student for a bachelor/master's degree

- Average grade of the study years (minimum 300 study credits) ^a _____
- Average grade of the graduation exam (bachelor + master) ^b _____
- Average grade of Criterion I

^a For candidates with short-term bachelor's degree(3 to 4 years), plus a master degree (1-2 years) which obligatorily accumulate at least 300 study credits, the results of the Master's period are combined with those of the Bachelor's degree and the average of years of study is done;;

^b For candidates with short-term bachelor's degree(3 to 4 years), plus a master degree (1-2 years) which obligatorily accumulate at least 300 study credits the average of the graduation examinations + dissertation;

2nd Criterion. Published scientific contributions (articles, reports, books)

Nr	Authors-Title of article-Journal-year-vol-pg-ISSN-web link Title of book-Publishing house-Year-ISBN	Self assesment of the candidate ^c	Observations of the members of the PhD admission committee	Committee 's evaluation
1				
2				
3				
Total Score Self Assessment			Total Score Committee	

^c The values assigned are:

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: sole author=10 pts ; main author (first, last, correspondent)=8 pts ; co-author=6 pts:

Articles published in extenso in ISI rated journals, with IF, lead author: 20 (1+IF) point/article

Articles published in extenso in ISI rated journals, with IF, main author: 15 (1+IF) point/article

Articles published in extenso in ISI rated journals, with IF, co-author: 15 (1+IF) n/point/article (n. number of co-authors)

Articles published in extenso in ISI journals, without IF, lead author: 20 points/article

Articles published in extenso in ISI journals, without IF, main author: 15 points/article

Articles published in extenso in ISI journals, without IF, co-author: 15 (1+IF) n/point/article (n. number of co-authors)

Articles published in extenso in B+, BDI journals, lead author: 15 points/article

Articles published in extenso in B+, BDI journals, main author, 10 points/article

Articles published in extenso in B+, BDI journals, co-author, 10/n points/article (n. number of co-authors)

Articles published as books with ISBN (articles collection), lead author: 7 points/article

Articles published as books with ISBN (articles collection), main author: 5 points/article

Articles published as books with ISBN (articles collection), co-author: 5/n points/article (n. number of co-authors)

Articles published in extenso in B journals, lead author: 5 points/article

Articles published in extenso in B journals, main author: 3 points/article

Articles published in extenso in B journals, co-author: 3/n points/article

Articles published in summary in journals and volumes of scientific manifestations, with ISBN or ISSN, ISI indexed-lead author:4 points/article

Articles published in summary in journals and volumes of scientific manifestations, with ISBN or ISSN, lead author: 2 points/article

Maximum 2 articles from the same journal will be accepted (ISI/BDI/B+/B), with the exception of ISI rated journals from the red area!

Specialized books published in international publishing houses/recognized publishing houses CNCS-UEFISCDI, editor: 40/20 p.

Specialized books published in international publishing houses/recognized publishers CNCS-UEFISCDI, main author/sole author: 40/20 pct

Specialized books published in international publishing houses/recognized publishing houses CNCS-UEFISCDI, co-author: 40/n; 20/n pct

ISBN books CD/DVD main author/ co-author: 8; 8/n pt

Chapters in treatises or collective volumes appearing in international publishing houses/recognized publishers CNCS-UEFISCDI; lead author 15/5 section/chapter

Chapters in treatises / collective volume appearing in international publishers / recognized publishers CNCS-UEFISCDI; co-author 15 / n; 5 / n pct / chapter

Lithographed course, lead author/co-author: 10/5 p

Practical Guide, first author/co-author: 8/4 p

(main author of the book = the authors mentioned in the CIP box printed inside the book, the main authors being the main author in the sense of the CNATDCU terminology, the co-author = the author who does not have the status of the main author)

Scoring grid for 2nd Criterion - Published scientific contributions

Validated score	0-0.49	0.50-1.99	2.00-3.49	3.5-4.99	5.00-6.99	7.00-9.99	10.00-14.99	15.00-24.99	25.00-40.00	> 40.0
Scoring grid	1	2	3	4	5	6	7	8	9	10

Total score :

Self assessment _____

PhD Admission Committee _____

 UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE ȚIRGU MUREȘ	<i>Type: Procedure</i> <i>PROCEDURE FOR ADMISSION PROCESS TO THE UNIVERSITY</i> <i>DOCTORAL STUDIES</i> Cod: UMFTGM-PO-SDR-01-EN	Edition number 03
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Date _____ Committee's Signature _____ President

Candidate's signature _____ PhD supervisor

_____ Member

_____ Member

_____ Member

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Annex 08: UMFTGM-PO-SDR-01-F05-Ed.03-Rev.1

EVALUATION REPORT

of candidates for PhD student places
PhD Admission Committee – session: sept. 20__

PhD Supervisorn:

Surname _____ First name _____
Position _____ Department _____
Faculty _____ University _____

No .	Candidate Surname and First name	Grade Interview/research project	Average grade 1 st Criterion I	Mark II nd Criterion
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

^aA grade between 1-10 points is given for the interview/ research project submitted and for its defence (signed by the PhD supervisor)

^bThe averages and points for the 1st Criterion and for the 2nd one are taken from the ASSESSMENT OF ACTIVITY (**Annex 07:** UMFTGM-PO-SDR-01-F04-Ed.03-Rev.2)

Date _____

Signature _____

 UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE ȚIRGU MUREȘ	Type: Procedure PROCEDURE FOR ADMISSION PROCESS TO THE UNIVERSITY DOCTORAL STUDIES Cod: UMFTGM-PO-SDR-01-EN	Edition number 03
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Assessment report
of candidates for PhD student places
PhD Admission Committee – session: sept. 20

Doctoral School Representative:

Surname _____ First name _____
Position _____ Department _____
Faculty _____ University _____

No	Candidate Surname, First name	PhD Supervisor	Grade Interview/research project ^a	Average grade 1 st Criterion ^b	Grid grade 2 nd Criteriul ^b
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

^aA grade between 1-10 points is given for the interview/ research project submitted and for its defence (signed by the PhD supervisor)

^bThe averages and points for the 1st Criterion and for the 2nd one are taken from the ASSESSMENT OF ACTIVITY (**Annex 07**: UMFTGM-PO-SDR-01 F04-Ed.03-Rev.2)

Date _____

Signature _____

 UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE ȚIRGU MUREȘ	Type: Procedure	Edition number 03
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Annex 09: UMFTGM-PO-SDR-01-F06-Ed.03-Rev.1

FINAL LIST OF CANDIDATES

Evaluation and quantification for classification of candidates competing for a PhD student place

Nr	Candidate Surname, Name	Domain	Admission committee Function, surname, name	Member 's grade	Intervie w score	Score 1 st Criterion	Grid score 2 nd Criterion	Average grade
Candidates admitted to tuition-free full-time PhD studies								
1								
2								
3								

Nr	Candidate Surname, Name	Domain	Admission committee Function, surname, name	Member 's grade	Intervie w score	Score 1 st Criterion	Grid score 2 nd Criterion	Average grade
Candidates admitted to tuition-free full-time PhD studies								
1								
2								
3								

All the scores are taken from the Assessment Reports(Annex 08) of the PhD Admission Committee

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Annex 10: UMFTGM-PO-SDR-01-F07--Ed.03-Rev.1

QUANTIFICATION GUIDE TO DOCTORAL ADMISSION

for evaluation and quantification of the interview/research project

Session: September 20__

PhD Supervisor:

Surname_____First name_____
Position_____Department_____
Faculty_____University_____

Candidate		Interview/research project (max 10 points)					Grade
		Free speech (maximum 2 p.)	Quality of scientific expression (maximum 2 p.)	Research methodology (maximum 2 p.)	Objectives and, study design (maximum 2 p.)	Justification and bibliography (maximum 2 p.)	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

A point is assigned to each item: interview/research project and its defence.

The cumulative total for the interview/research project score must be at least 5 for the overall final average.

Date _____

Signature_____

 UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE TÎRGU MUREȘ	<i>Type: Procedure</i> PROCEDURE FOR ADMISSION PROCESS TO THE UNIVERSITY DOCTORAL STUDIES Cod: UMFTGM-PO-SDR-01-EN	Edition number 03
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QUANTIFICATION GUIDE TO DOCTORAL ADMISSION
for evaluation and quantification
of the interview/research project
 Session: September 20__

Doctoral School Representative:

Surname _____ First name _____
 Position _____ Department _____
 Faculty _____ University _____

Candidate		Interview/Research project (max 10 points)					
		Free speech (maximum 2 p.)	Quality of scientific expression (maximum 2 p.)	Research methodology (maximum 2 p.)	Objectives and, study design (maximum 2 p.)	Justification and bibliography (maximum 2 p.)	Grade
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							

A point is assigned to each item: interview/research project and its defence.
 The cumulative total for the interview/research project score must be at least 5 for the overall final average.

Date _____

Signature _____

 UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE TÎRGU MUREȘ	<i>Type: Procedure</i> <i>PROCEDURE FOR ADMISSION PROCESS TO THE UNIVERSITY</i> <i>DOCTORAL STUDIES</i> Cod: UMFTGM-PO-SDR-01-EN	Edition number 03
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